Calgary	**Ottawa**	**Toronto**	**Montréal**
201-151 Canada Olympic Road SW	2451 Riverside Drive	400 Kipling Ave.	1275 Saint-Antoine Street W
201-151, Canada Olympic Road SO	2451, promenade Riverside	400, avenue Kipling	1275, rue Saint-Antoine O
Calgary AB T3B 6B7	Ottawa ON K1H 7X7	Toronto ON M8V 3L1	Montréal QC H3C 5L2
403-777-3636	613-696-0211	416-548-7285	514-925-2240

HCR 3.0 - Changes to Registration Process for 2022-23 Season

Background Information: Hockey Canada has worked with various stakeholders to agree to standardize Hockey Canada waiver content and certain mandatory contact and demographic information for the 2022/23 registration season.

We are currently working with with these third-party registration providers and representatives from our Member Branches & select MHAs across the country to test the updates prior to full release in our HCR 3.0 platform next month (April 2022).

Please see below for a summary of the upcoming changes to our Registration Process, along with an outline of what to expect as we approach rollover to the 2022-23 season:

Summary of Changes to Registration Process:

- *If data is entered manually into HCR 3.0 by MHA offices after registration occurs, there is a new process:*

  o When New Profile data is entered into HCR 3.0, there will be *mandatory fields*. Likewise, when a returning player is updated in HCR 3.0, the mandatory fields will be flagged and required.
  o Mandatory Data **MUST** be entered for the profile to save and for the system to create a new HCR Number.
  o As a result, MHAs must collect the required information as part of their registration process, to ensure they can effectively enter manual records in HCR 3.0.
  o We will provide the Mandatory Data fields to designated MHAs, once we are clear on who needs it

- *If a new profile is created via a Third Party (3P) Registration System, there is a new process:*

  o 3P registration systems will automatically GET the new mandatory contact/demographic fields from HCR and display them in the registration form (seamless to users)
  o 3P registration systems will automatically PUSH the user responses back to HCR and collect the HCR Number
  o after this process is complete, the participant data in HCR 3.0 will be standardized and complete, which will enable effective reporting for branches on their participants

- *As part of registration...*

  - **We need registrants to electronically sign standardized waiver info, so there is a new process:**

    - 3P registration systems will automatically *GET* the waiver info from HCR 3.0
    - 3P registration systems will automatically *PUSH* the user responses to the waivers back to HCR 3.0

  - **We need to capture "registration date" in HCR, so there is a new process:**

    - 3P registration systems will automatically *PUSH* the registration date to HCR 3.0

  - **We need to capture new or changed mandatory contact details, so there is a new process:**

    - 3P registration systems run an API call to *GET* mandatory fields from HCR 3.0
    - 3P registration systems then run another API call to *PUSH* the user responses back to HCR 3.0.

With our guidance and support from the HCR 3.0 Working Committee, we continue to work through testing and refinement of the platform updates.

We will be providing additional reference materials to support MHA registrars with these changes, including Webinars to provide more detailed walkthroughs of what to expect for the coming season.

As details and dates are confirmed, our team will work with all Member Branch Super Users to circulate those materials and schedules.

If you have any questions or require support, please e-mail **HCR@Spordle.com** for further assistance.

Regards,

HCR 3.0 Project Team & Member Engagement Team