

A.01

(Prev. 5.09)

CRIMINAL RECORD CHECKS

Purpose

The British Columbia Amateur Hockey Association (“BC Hockey”) is committed to providing a high standard of service to all of its members. Carrying out Criminal Record Checks (“CRC”) and Vulnerable Persons Checks (“VPC”) of potential employees and volunteers helps to prevent the appointment of unsuitable candidates by our organization. CRCs and VPCs are also a part of a prudent and consistent approach to ensuring the safety of our current employees, volunteers, and players from unsuitable individuals.

Policy

BC Hockey requires all persons 18 years of age and older applying for employment or volunteer positions to complete a consent for Criminal Record Search Form and VPC.

Failure to provide a CRC and VPC will prevent the individual from obtaining that position.

The application for the CRC and VPC is required upon initial appointment, or upon the individual reaching the age of 18, and maintaining the position is contingent upon the results of the checks coming back satisfactory to BC Hockey.

A CRC must be renewed as follows:

- a) Every five (5) years in the case of current BC Hockey Directors and employees; and
- b) Every three (3) years for all other positions, including volunteer positions.

A VPC is only required upon initial application and renewal is not required. If a person already employed or volunteering with BC Hockey did not complete a VPC upon initial application, the VPC will not be required until their next CRC renewal.

All BC Hockey employees and volunteers are required to report charges or convictions of any new offence under the Criminal Code of Canada and / or the Controlled Drugs and Substances Act on an on-going basis to the BC Hockey Chief Executive Officer.

Policy Guidelines

A CRC and VPC consist of a criminal record name check performed by municipal police or local RCMP detachment. For residents of British Columbia, an online application available through the Ministry of Justice’s Criminal Records Review Program is the recommended method to complete a CRC and VPC.

BC Hockey Safe Sport Policies

Individuals applying for positions, other than permanent staff positions and Director positions, with BC Hockey shall pay for their own CRCs.

When filling out the Consent for Criminal Record Search Form and VPC, the applicant must authorize the municipal police or RCMP to disclose all information regarding his / her CRC and VPC to BC Hockey at 6671 Oldfield Road, Saanichton, British Columbia V8M 2A1 to the attention of the BC Hockey Chief Executive Officer.

The CRC and VPC will either indicate that the individual does not have a criminal record or that a criminal record may or may not exist. If the CRC or VPC indicates that the individual may or may not have a criminal record, the individual will be required to attend the police detachment and have fingerprints taken to satisfactorily complete their CRC or VPC requirements to determine that the CRC or VPC is for the correct individual or to confirm that no mistakes have been made.

One (1) person who is not currently serving on any boards, committees, etc. (preferably a police officer or RCMP officer or a lawyer) will be appointed by the BC Hockey Chief Executive Officer to act as BC Hockey's internal Backcheck Representative.

The Backcheck Representative is responsible for reviewing CRCs and VPCs.

When the Chief Executive Officer or a BC Hockey Staff Resource Person designated by the Chief Executive Officer of BC Hockey receives the CRC and VPC information from the Ministry of Justice, municipal police or RCMP, it will be immediately stored in a secured and confidential electronic file and kept independent from all other files. The BC Hockey Chief Executive Officer shall protect the personal information contained in the confidential electronic file by making reasonable security arrangements against such risks as authorized access, collection, use, disclosure or disposal. The CRC information will be forwarded by the Chief Executive Officer to the Backcheck Representative, and will be treated with complete confidentiality. The Backcheck Representative and the Chief Executive Officer will be the only two (2) persons who have access to the confidential electronic file containing the CRCs and VPCs.

If no further investigation regarding an individual CRC or VPC is required, the Criminal Record information will be kept in the secured, confidential electronic file. Applicants will only be contacted if their CRC or VPC is "flagged" as a potential risk to BC Hockey by the Backcheck Representative.

A satisfactory CRC or VPC is either:

- a) Confirmation from the police that no criminal records and / or charges exist; or

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b) That any existing convictions and / or charges are not relevant to the position, as determined by the Backcheck Representative.

In determining whether any convictions and / or charges are relevant to the position, the Backcheck Representative will gather information which may include telephone or personal interview with the individual and / or other persons or agencies.

The Backcheck Representative, in making the final decision, will consider the following:

- a) Relationship of the offence(s) to the nature of the position;
- b) Number and nature of the charges and / or convictions;
- c) Relevant offences listed in Schedule 1 of Criminal Records Review Act, R.S.B.C. 1996, c.86;
- d) When the offence(s) occurred; and
- e) What the individual has done since the date of the offence.

If the Backcheck Representative determines that the individual poses a risk and is not an appropriate candidate for the position, the Backcheck Representative will immediately notify the individual and the Chief Executive Officer of BC Hockey in writing of the Backcheck Representative's decision.

All notes, information and informal materials pertaining to an individual's CRC and VPC will be kept in a separate file by the Backcheck Representative. They will not be contained in the individual's BC Hockey file.

BC Hockey will not refuse a position to an individual because he or she has been charged with or convicted of an offence of a type which does not pose a risk to BC Hockey, considering the duties of the position the person is seeking to occupy.

NOTE: In addition to the completion of a satisfactory Criminal Record Check and a Vulnerable Person Check, Minor Hockey Associations must ensure that all Volunteers (including On-Ice Officials i.e. Referees) obtain the required Certifications as set out in BC Hockey Regulations prior to participation in sanctioned games / events. Failure to ensure these requirements are met may jeopardize the event sanction and will result in disciplinary action against the Association.

Individuals with a current CRC on file with BC Hockey are not required to complete the VPC until the required CRC renewal.

BC Hockey Safe Sport Policies

A.02

(Prev. 5.10 and 5.11)

DRESSING ROOM POLICY

BC Hockey requires that all Minor Hockey Associations, Leagues and Teams adhere to the Hockey Canada Dressing Room Policy. The current Hockey Canada policy is found [HERE](#).

A.03

(Prev. 5.13)

HELMET POLICY – MINOR HOCKEY PRACTICES / EVENTS

- a) All Minor Hockey Coaches are to wear a CSA approved helmet during BC Hockey on-ice sanctioned events. The chin strap of the helmet shall be securely fastened under the chin in accordance to Hockey Canada Official Playing Rules with respect to Protective Equipment. The failure to wear a helmet by a minor hockey coach in a BC Hockey sanctioned activity will result in the pulling of BC Hockey's sanction of the event. Unsanctioned events are not covered by the Hockey Canada Insurance Program.
- b) Exemption to this policy may be requested on the basis that the wearing of a helmet would interfere with the observance of a religious custom, as follows:
 - i. Application for such exemption must be made in writing to the BC Hockey Chief Executive Officer.
 - ii. Granting of such exemption will require the applicant to provide a signed BC Hockey Helmet Policy Waiver Form to the Chief Executive Officer prior to participation in any sanctioned activity.

A.04

(Prev. 5.14)

EQUIPMENT SAFETY POLICY

- a) All Minor, Junior and Intercollegiate registered players must wear a CSA approved facial protector.
- b) Any Junior or Intercollegiate registered player who participates as an affiliated player must wear a CSA approved facial protector.
- c) Any Minor Hockey registered player who participates as an affiliated player must wear a CSA approved facial protector and a BNQ throat protector (per Hockey Canada rules).
- d) In games played under the jurisdiction of BC Hockey "tear away jerseys" shall be prohibited.
- e) To focus attention on the dangers of checking an opponent from behind, all BC Hockey Minor Hockey teams shall be required to wear Stop signs on their jerseys, on the high back above the numbers. A team's failure to comply shall be reported to the Chief Executive Officer.
- f) In games played under the jurisdiction of BC Hockey, goal nets shall not be secured with metal posts extended up from the ice surface.
- g) In any games under the jurisdiction of BC Hockey, communication with players through the use of headsets, or earpieces shall be prohibited. The use of helmet cameras by players shall be prohibited.

A.05

(Prev. 5.15)

INJURED PLAYER RETURN TO PLAY POLICY

Coaches and association officials are well aware of the variety of injuries that occur to players and they know that despite all attempts to remove risk, injuries can happen.

Team Officials should not force a player to play after they are injured or play a player without a medical certificate following illness or injury.

When an injury that prevents a player from participating in regularly scheduled practices or games occurs, it is essential that a medical certificate from a physician authorizing the player's return to active participation be presented to a team or association official.

Team officials should not allow an injured player to be on the players' bench during a game or practice without Hockey Canada / BC Hockey required protective equipment.

A.06

(Prev. 5.16)

MALTREATMENT, BULLYING AND HARASSMENT, PROTECTION AND PREVENTION POLICY

a) POLICY STATEMENT

BC Hockey is committed to contributing to the physical, psychological, social and spiritual health of individuals of varying abilities, backgrounds and interests. BC Hockey firmly believes that only when sport environments are safe and inclusive can these values be realized. Participants in BC Hockey's programming should have the reasonable expectation that BC Hockey will provide an environment that is safe, accessible, inclusive and is free from all forms of Maltreatment, Bullying and Harassment.

b) PURPOSES & SCOPE

The purposes of the Maltreatment, Bullying and Harassment Protection and Prevention Policy (the "Policy") are:

- i. To provide a safe environment for Participants in BC Hockey's programming;
- ii. To promote a commitment to eliminating Maltreatment, Bullying and Harassment for all Participants through education, awareness and prevention.
- iii. To establish principles and guidelines, as well as appropriate responses to instances of Maltreatment, Bullying and Harassment.

The Policy applies to all behaviours prohibited by this Policy, provided the violation of the Policy occurs in any one or a combination of the following situations:

- i. During any hockey activities which are sanctioned by BC Hockey;
- ii. When the Participant who is alleged to have violated this Policy was engaging in hockey activities;

- iii. When the Participants involved interacted due to their mutual involvement in hockey; or
- iv. Outside the hockey environment, where the violation of the Policy has a serious and detrimental impact on another Participant.

c) DEFINITIONS

Bullying is defined by the combined use of negative aggression and power. It occurs when one or more individuals directs verbal, physical or social aggression at another individual. Harm inflicted by Bullying may be physical, psychological, social or educational.

Complainant is a Participant or observer who makes a report of an incident under this Policy.

Consent is the voluntary agreement to engage in sexual activity. Consent cannot be present when one of the individuals engaged in the sexual activity is below the age of sexual consent, nor can consent be present if a person seemingly agrees to sexual activity in response to a person abusing a Power Imbalance.

Harassment includes engaging in a course of vexatious comments or behaviours that are known or ought reasonably to be known to be unwelcome, including but not limited to unwanted behaviour that is based on discrimination prohibited by human rights legislation and includes sexual harassment.

Grooming constitutes deliberate conduct by a Participant to sexualize a relationship with a Minor Participant that involves the gradual blurring of boundaries and normalization of inappropriate and sexually abusive behaviour.

Maltreatment means volitional acts or omissions that result in harm or the potential for physical or psychological harm. Maltreatment can take many forms (as further particularized in Section D below), but generally includes any act, lack of an action or deliberate behaviour, by a person(s) that causes physical, emotional and/or sexual harm or damage to another person. Maltreatment also includes child abuse, which can be defined as any form of physical, emotional and/or sexual mistreatment or lack of care which causes physical injury or emotional damage to a child, whether done in person or through technology (including but not limited to computers, the Internet, cell phones, cameras, web cameras and other media).

Minor means an individual who is under the age of majority at the time and in the jurisdiction where an incident of Maltreatment, Bullying or Harassment occurred. The following is a summary of the age when each provincial/territorial jurisdiction in Canada considers an individual a Minor:

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Alberta	<i>Child, Youth and Family Enhancement Act</i>	Any person under 18 years of age
British Columbia	<i>Child, Family and Community Service Act</i>	Any person under 19 years of age
Manitoba	<i>The Child and Family Services Act</i>	Any person under 18 years of age
New Brunswick	<i>Family Services Act</i>	Any person under 19 years of age
Newfoundland and Labrador	<i>Children and Youth Care and Protection Act</i>	Any person under 16 years of age
Northwest Territories	<i>Child and Family Services Act</i>	Any person under 16 years of age
Nova Scotia	<i>Children and Family Services Act</i>	Any person under 19 years of age
Ontario	<i>The Child, Youth and Family Services Act</i>	Any person under 18 years of age
Prince Edward Island	<i>Child Protection Act</i>	Any person under 18 years of age
Quebec	<i>Youth Protection Act</i>	Any person under 18 years of age
Saskatchewan	<i>The Child and Family Services Act</i>	Any person under 16 years of age. Ages 16 and 17 in exceptional circumstances
Yukon	<i>Children's Law Act</i>	Any person under 19 years of age
Nunavut	<i>Child and Family Services Act</i>	Any person under 16 years of age

Participant means any player, coach, manager, volunteer, doctor, trainer, administrator, director or any other individual who is registered or affiliated with a club, team, association, league, sports school, sports school with residence, or any similar entity registered with **BC Hockey** which participates in games or activities of any kind sponsored or organized by **BC Hockey** or any of its member partners.

Power Imbalance means a relationship where, based on the totality of the circumstances, a Participant has a duty of care with respect to another Participant or has supervisory, evaluative, or other authority over that Participant. Maltreatment occurs when a Power Imbalance is abused. Once a coach-player relationship is established between Participants, a Power Imbalance is presumed to exist throughout the coach-player relationship, regardless of age. If the coach-player relationship has ended, a Power Imbalance is presumed to continue for players who were Minor Participants at the outset of the coach-player relationship until that player reaches 25 years of age. A Power Imbalance may exist, but is not presumed, where an intimate relationship existed before the sport relationship commenced.

Respondent is an individual who is alleged to have engaged in a violation of this Policy.

d) FORMS OF MALTREATMENT

Maltreatment can include the following types of behaviour:

- i. **Psychological Maltreatment** occurs when any Participant, including a Participant in a position of power, repeatedly or severely attacks another Participant's self-esteem through use of language, gestures or other behaviour that is degrading, isolating, humiliating, terrorizing, rejecting, or corrupting. This can be done in person or through technology. Psychological Maltreatment includes, without limitation:
 - a. Verbal acts, such as verbally assaulting or attacking someone. Examples of prohibited verbal acts include: unwarranted personal criticisms; body shaming; derogatory and/or discriminatory comments related to one's identity; comments that are demeaning, humiliating, belittling, intimidating, insulting or threatening; the use of rumours or false statements about someone to diminish the person's reputation; and using confidential sport and non-sport information inappropriately.
 - b. Non-assaultive physical acts, which are physically aggressive behaviours without physical contact. Example of prohibited non-assaultive physical acts include: throwing objects at or in the presence of others without striking another; and hitting, striking or punching objects in the presence of others.
 - c. Acts that deny attention or support. These are acts of commission or omission that deny attention, which include: ignoring psychological needs or socially isolating a person repeatedly or for an extended period of time; abandonment of a participant as punishment for poor performance; and arbitrarily or unreasonably denying feedback, training opportunities, support or attention for extended periods of time and/or asking others to do the same.

Psychological Maltreatment does not include any decision taken by a coach, manager, or other team personnel not to select a Participant for a particular team, or any decision to

limit a Participant's role within that team, so long as the decision was made in good faith, and does not include behaviour of the type described in subsections i, ii, or iii above.

- ii. **Physical Maltreatment** occurs when any Participant, including a Participant in a position of power, physically hurts or by any means deliberately creates a significant risk of physical harm to another Participant. Physical Maltreatment includes, without limitation:
 - a. Contact behaviours, such as: punching, kicking, beating, striking, strangling, slapping another, or deliberately striking another with objects.
 - b. Non-contact behaviours, including: isolating a person in a confined space; forcing a person to assume a painful stance or position for no legitimate athletic purpose; the use of exercise for the purposes of punishment; withholding, recommending against, or denying adequate hydration, nutrition, medical attention or sleep; denying access to a toilet; providing alcohol to a Participant under the legal drinking age; providing illegal drugs or non-prescribed medications to a Participant; encouraging or knowingly permitting a player to return to play prematurely following any injury or after a concussion and without the clearance of a medical professional; and encouraging a player to perform a skill for which they are known to not be developmentally ready.
- iii. **Neglect** Includes, without limitation: not providing a player recovery time and/or treatment for a sport injury; not being aware of and not considering a Participant's physical or intellectual disability; not considering supervision of a player during travel, training or competition; not considering the welfare of a player when prescribing dieting or other weight control methods; disregarding the use of performance-enhancing drugs by a player; failing to ensure safety of equipment or environment; allowing a Participant to disregard sport's rules, regulations and standards; and subjecting Participants to the risk of Maltreatment.
- iv. **Sexual Maltreatment**, which is a form of sexual violence, includes any act targeting a Participant's sexuality, gender identity, or gender expression that is committed, threatened or attempted against a Participant, and includes but is not limited to the Criminal Code offences of sexual assault, sexual exploitation, sexual interference, invitation to sexual touching, indecent exposure, voyeurism, and non-consensual distribution of sexual/ intimate images. Sexual Maltreatment also includes sexual harassment and stalking, cyber-harassment, cyber-stalking of a sexual nature, and engaging in Grooming.

Examples of Sexual Maltreatment may include, without limitation, non-consensual instances of the following, including any instance involving a Participant above the age of majority and a Minor Participant or where a Power Imbalance exists in the relationship between the Participants:

- Any penetration of any part of a person's body, however slight, with any object or body part by a person upon another person, including but not limited to vaginal or anal penetration by a penis, object, tongue, or finger;
- Any intentional touching of a sexual nature of any part of a person's body, however slight, with any object or body part by a person upon another person, including but not limited to:
 - Kissing;
 - Intentional touching of the breasts, buttocks, groin or genitals, whether clothed or unclothed, or intentionally touching of another with any of these body parts;
 - Any contact, no matter how slight, between the mouth of one person and the genitalia of another person;
 - Making another touch themselves or someone else with or on breasts, buttocks, groin or genitals; and
 - Any intentional touching in a sexualized manner
- Showing sexual videos or images in person, via the Internet, or by text or instant messaging;
- Flashing or exposing genitals, in person, via the Internet, or by text or instant messaging;
- Asking or forcing a person to pose for seductive or sexual photos or videos;
- Asking or forcing a person to listen to sexual talk and/or subjecting a person to instructive questions, comments, or observations of a sexual nature;
- Teasing about sexual body parts; and
- Engaging in voyeurism or unwanted watching.

- v. **Aiding and Abetting** is any act taken with the purpose of facilitating, promoting or encouraging the commission of Maltreatment by another Participant. Aiding and Abetting includes, without limitation, knowingly:
- a. Allowing any Participant who has been suspended or is otherwise ineligible as a result of a violation of this Policy, to be in any way associated with sport ;
 - b. Providing any coaching-related advice or service to a Participant who has been suspended or is otherwise ineligible; and
 - c. Allowing any Participant to violate the terms of their suspension or any other sanction imposed pursuant to this Policy.

Maltreatment (including Maltreatment of a Minor Participant and Aiding and Abetting) in any form may lead to criminal liability under the Criminal Code, as well as to sanctions in accordance with this Policy.

e) FORMS OF BULLYING

Bullying includes a continuum of hurtful behaviours that can range in severity from name-calling to criminal assault.

There are many forms of Bullying:

- i. Physical Bullying** includes inappropriate conduct directed towards a Participant (e.g. hitting, kicking, shoving, spitting, beating up), or towards a Participant's property (e.g. stealing, or damaging property).
- ii. Verbal Bullying** includes name-calling, mocking, hurtful teasing, humiliating or threatening a Participant.
- iii. Social Bullying** includes rolling your eyes or turning away from a Participant, excluding a Participant from a group, gossiping or spreading rumours, setting other Participants up to look foolish, or damaging friendships.
- iv. Cyber Bullying** includes the use of social media platforms, email, cell phones, text messages and internet sites to threaten, harass, embarrass, humiliate, socially exclude or damage another Participant's reputation and relationships.

The following is a list of examples of Bullying behaviours that are used to intimidate, distress, or control others:

- Unwarranted yelling and screaming;
- Continually criticizing a Participant's abilities;
- Blaming and humiliating another Participant for mistakes;
- Making unreasonable demands related to performance;
- Repeated insults or put downs;
- Repeated threats to remove or restrict opportunities or privileges;
- Denying or discounting a Participant's accomplishments; and
- Threats of and actual physical or sexual violence;

Bullying in any form can lead to criminal liability under the Criminal Code, and in certain circumstances may also constitute Maltreatment.

f) FORMS OF HARASSMENT

a. General

Harassment can occur in person, virtually, in writing, or through a third party. Harassment may occur between peers (e.g.: player to player of the same age group, parent to official, coach to coach) or where a Power Imbalance is present, as between a coach and a player.

Harassment can be generally defined as engaging in a course of vexatious comments or behaviours against a person that is known or ought reasonably to be known to be unwelcome, and includes, without limitation, abuse of power, harassment based on protected grounds of discrimination under human rights legislation and sexual

harassment. Harassing behaviour can involve comments, conduct or gestures which are insulting, intimidating, humiliating, hurtful, malicious, degrading or otherwise offensive. It may also include behaviour which creates an uncomfortable environment, or which might reasonably be expected to cause embarrassment, insecurity, discomfort, offense or humiliation to another Participant or group. Harassing behaviour includes, but is not limited to:

- Written or verbal abuse or threats;
- Unwelcome remarks, jokes, innuendos, or taunting about a Participant's body, sexual orientation, gender identity or expression, attire, age, marital status, ethnic or racial origin, religion;
- Displaying of racist or other offensive or derogatory material;
- Racial, ethnic or religious graffiti;
- Practical jokes which cause awkwardness or embarrassment, endangering a Participant's safety or negatively affecting performance;
- Hazing or initiation rites;
- Obscene gestures;
- Intimidation;
- Behaviour which undermines self-respect or adversely affects performance or working conditions;
- False accusations of Harassment motivated by malice or mischief, and meant to cause harm to other Participants; and
- In certain circumstances, Harassment could be criminal in nature

Note that, where an allegation of harassment is made based on on-ice discriminatory conduct as covered in Hockey Canada Playing Rule 11.4, the allegation shall follow the investigation process required under that playing rule rather than the process provided for in the Policy.

b. Abuse of Power

Abuse of power can constitute Harassment:

- When submission to any conduct is made (either implicitly or explicitly) a condition of employment/volunteering/participating;
- When rejection of such conduct is used as a basis for any decision; or
- When such conduct has the purpose or the effect of interfering with a Participant's work/sport performance or creating an intimidating, offensive or hostile environment.

c. Sexual Harassment

Sexual Harassment can be defined as engaging in a course of vexatious comment or conduct against a Participant because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome; or making a sexual solicitation or advance where the Participant making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the recipient and the Participant knows or ought reasonably to know that the solicitation or advance is unwelcome. In sexual Harassment, power is derived from targeting another's gender, sexuality, sexual orientation, or some other physical or psychological vulnerability related to sexuality. It can include but is not limited to:

- Displaying of sexually offensive pictures, cartoons or other materials;
- Persistent or unwelcome invitations or requests;
- Unwelcome questions or sharing of information regarding a Participant's sexuality, sexual activity or sexual orientation;
- Conduct or comments intended to create, or having the effect of creating, an intimidating, hostile or offensive environment; or
- Touching another Participant's body without consent.

It is important to note that some of the behaviours listed above, when directed towards a Minor Participant, may also constitute abuse under child protection legislation. This may also be true of other behaviours, for example, certain hazing practices and some forms of Bullying identified in Section E. In such cases, the duty to report which arises under the provisions of the applicable provincial or territorial legislation and under this Policy is applicable.

All forms of Harassment listed above may also constitute Maltreatment.

g) REPORTING MALTREATMENT, BULLYING AND HARASSMENT

Maltreatment, Harassment, and Bullying in all its forms will not be tolerated. Accordingly, all Participants are responsible for making every reasonable effort to uphold this commitment. Participants can expect to have an environment free from Maltreatment, Bullying or Harassment.

All Participants have a duty to report any form of Maltreatment, Bullying or Harassment as soon as practical under the circumstances. The obligation to report is an ongoing one and is not satisfied by making an initial report. The obligation includes reporting, on a timely basis, all relevant information of which the Participant becomes aware. As noted elsewhere in this Policy, Participants may have a corresponding duty to report the offending behaviour to law enforcement depending on the nature of the Maltreatment, Bullying or Harassment.

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Participants should not investigate or attempt to evaluate the credibility or validity of allegations. Participants making a good faith report are not required to prove that the reports are true before reporting.

A Participant who is aware of Maltreatment, Bullying, or Harassment but does not report it as required by this Policy will be subject to sanction where appropriate.

[To Submit a Maltreatment Claim, [CLICK HERE](#)]

h) INVESTIGATIONS

BC Hockey is committed to investigating all reports of Maltreatment, Bullying or Harassment involving Participants. The investigation will adhere to all principles of natural justice, providing procedural and substantive due process for all parties to the investigation. Note that **BC Hockey** may be unable to investigate the conduct of a Participant in instances where law enforcement are conducting a parallel investigation.

At the outset of each investigation, **BC Hockey** will consider whether interim suspensions or other restrictions on participation should be put in place pending the completion of the investigation. Such measures may be appropriate depending on the nature of the allegations and the information contained in the complaint.

Interference with or manipulation of the process is strictly forbidden. It is a violation of this process if any party to the investigation does any of the following:

- i. Falsifies, distorts, or misrepresents information, the resolution process, or an outcome;
- ii. Destroys or conceals information;
- iii. Attempts to discourage an individual's proper participation in the investigation or from reporting an incident;
- iv. Harasses or intimidates (verbally or physically) any person involved in the investigation before, during, and/or following any investigation;
- v. Publicly discloses a party's identifying information, without that party's agreement;
- vi. Fails to comply with any temporary or provisional measure or other final sanction;
- vii. Distributes or otherwise publicizes materials a party gains access to during an investigation or hearing, except as required by law or as expressly permitted; or
- viii. Influences or attempts to influence another person to interfere with or manipulate the process.

If a party to an investigation is found to have engaged in any of the above noted activities, they will become subject to the sanctions listed in this Policy.

Reprisal taken against any Complainant will not be tolerated. A Participant engaged in reprisal or retaliation will be subject to the sanctions listed in this Policy.

Responses, Sanctions and Remedies

It is the position of **BC Hockey** that Maltreatment, Bullying and Harassment cannot and should not be tolerated in any environment, including hockey. Maltreatment, Harassment and Bullying are unacceptable and harmful. **BC Hockey** recognizes the negative impact of all types of Maltreatment, Bullying and Harassment on personal dignity, individual and group development and performance, enjoyment of the game and in some cases, personal safety.

At the same time, **BC Hockey** recognizes that not all incidents of Maltreatment, Bullying and Harassment are equally serious in nature and in their consequences. Maltreatment, Bullying and Harassment cover a wide spectrum of behaviours, and the response to those forms of behaviour must be equally broad in range, appropriate to the behaviour in question, and capable of providing a constructive remedy. The process of investigation and resolution of any complaint of Maltreatment, Bullying or Harassment must be fair to all parties, allowing adequate opportunity for the presentation of a response to all allegations by the Respondent.

Any sanction imposed against a Participant must be proportionate and reasonable, relative to the Maltreatment, Bullying or Harassment that has occurred, considering previous disciplinary actions. However, progressive discipline is not required as a single occurrence of a prohibited activity can lead to a very significant sanction.

If Maltreatment, Bullying or Harassment are proven, one or more of the following sanctions may be imposed:

- i. Verbal or Written Warning – A verbal reprimand or an official, written notice that a Participant has violated the Policy and that more severe sanctions will result should the Participant be involved in other violations.
- ii. Education – The requirement that a Participant undertake specified educational or similar remedial measures to address the violation.
- iii. Probation – A period can be set wherein, if the Participant is found to have engaged in any behaviour prohibited by this Policy, then they will be subject to loss of privileges or other conditions, restrictions, or requirements for a specific period of time.
- iv. Suspension – Suspension, either for a set time or until further notice, from participation, in any capacity, in any BC Hockey-sanctioned activity. A suspended Participant is eligible to return to hockey, but reinstatement may be subject to certain restrictions or contingent upon the Participant satisfying specific conditions noted at the time of suspension.

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- v. Eligibility Restrictions – Restrictions or prohibitions from some types of participation but allowing participation in other capacities under strict conditions.
- vi. Permanent Ineligibility – Permanent ineligibility to participate in any BC Hockey-sanctioned activity.
- vii. Other discretionary sanctions – Other sanctions for Maltreatment, Bullying or Harassment may be imposed, including, but not limited to, other loss of privileges, no contact directives, a fine or a monetary payment to compensate for direct losses, or other restrictions or conditions as deemed necessary or appropriate.

Factors relevant to determining appropriate sanctions include, without limitation:

- i. The severity of the Maltreatment, Bullying, or Harassment and whether it constitutes criminal behaviour;
- ii. The nature and the duration of the offender's relationship with the victim, including whether there is a Power Imbalance between the two parties;
- iii. The offender's prior history and any pattern of inappropriate behaviour or Maltreatment;
- iv. The ages of the individuals involved;
- v. Whether the offender poses an ongoing and/or potential threat to the safety of other Participants;
- vi. The offender's voluntary admission of the offense(s), acceptance of responsibility, and/or cooperation with the investigation
- vii. Real or perceived impact of the incident on the victim, BC Hockey, or the hockey community;
- viii. Circumstances specific to the offender being sanctioned;
- ix. Whether, given the facts and circumstances that have been established, continued participation in the hockey community is appropriate;
- x. An offender who is in a position of trust, intimate contact or high-impact decision making may face more serious sanctions; and
- xi. Other mitigating or aggravating circumstances.

Any single factor, if severe enough, may be sufficient to justify the sanction(s) imposed. A combination of several factors may justify elevated or combined sanctions.

Presumptive sanctions are in place for certain violations of this Policy. The following sanctions are presumed to be fair and appropriate for the listed violations, but the offender affected may rebut these presumptions or **BC Hockey** may provide more severe sanctions where appropriate:

- i. Sexual Maltreatment involving a Minor Participant shall carry a presumptive sanction of permanent ineligibility;

- ii. Sexual Maltreatment, Physical Maltreatment with contact and any attempts to mislead an investigator or falsify evidence shall carry a presumptive sanction of either a period of suspension or eligibility restrictions; and
- iii. While an offender has pending charges or dispositions in violation of the criminal law, the presumptive sanction shall be a period of suspension.

A false accusation of Maltreatment, Bullying or Harassment can be devastating to the Participant who is being accused, both personally and professionally. Any Complainant making a complaint which is found to be clearly unfounded, false, malicious or frivolous, therefore, will be in breach of this Policy, and may be subject to consequences within BC Hockey and may also be referred to third party authorities.

All decisions under this Policy will be final, with no further right of appeal or reconsideration within BC Hockey's structure.

i) **REPORTING CHILD ABUSE**

Duty to Report

Child abuse is any form of physical, emotional, and/or sexual mistreatment or lack of care that causes injury or emotional damage to a Minor. Child abuse is a pervasive social problem requiring vigilance, sensitivity and care. **BC Hockey** is committed to help reduce and prevent the abuse and Maltreatment of Participants. **BC Hockey** realizes that Participants working closely with Minors are in a unique position to detect abusive situations. Therefore, these Participants have a heightened reporting responsibility to ensure the safety of Canada's Minors, by knowing the requirements of the applicable provincial/territorial child protection legislation and following through as required.

A cross-Canada list of Child Protection Acts can be found through the Canadian Child Welfare Research Portal's web site at <https://cwrp.ca/legislation>.

Included under the umbrella of child abuse is child exploitation. **Child exploitation** includes but is not limited to:

- i. The actual or attempted abuse of a position of authority, differential power or trust in relation to a Minor, with a view of benefiting sexually, monetarily, socially or politically from the use of a Minor;
- ii. Intentionally viewing, downloading or distributing any sexualized, demeaning or violent images involving Minors; or

- iii. Taking a photograph or other image of a Minor or making representations of a Minor in a way that can reasonably be interpreted as sexualized, demeaning or violent.

Every province and territory in Canada has mandatory reporting laws regarding the abuse, exploitation, and neglect of children. Consequently, any Participant engaged in a BC Hockey-sanctioned activity, who has reasonable grounds to suspect that a Minor is or may be suffering or may have suffered from any form of child abuse, has a legal obligation to immediately report the suspicion and the information on which it is based to the local child protection agency and/or the local police detachment. Immediate investigation of abuse should only take place under the advice of the police or the local child protection agency.

Everyone involved in BC Hockey-sanctioned activities should be aware that child abuse may be the subject of a criminal investigation and/or disciplinary procedures. Failure to report actual or suspected child abuse places a Minor at an ongoing risk of harm and, therefore, a Participant who does not report actual abuse, or a reasonable suspicion of abuse, may be liable under provincial/territorial child protection legislation which may include conviction for failure to report. All Participants making a report of suspected child abuse to a child protection agency are protected against civil action, unless that person is proven to have acted maliciously or without reasonable grounds for the suspicion.

j) Role of BC Hockey

BC Hockey is committed to creating and maintaining a sport environment that is free from all forms of harassment and abuse for its members. BC Hockey will:

- Discourage and prevent harassment within BC Hockey;
- Provide assistance and guidance to individuals who experience harassment;
- Ensure all members or employees of BC Hockey are aware of the problems of harassment and abuse and advise them of the procedures contained in this policy;
- Inform both the complainants and respondents of the procedures contained in this policy;
- Regularly review the terms of this policy to ensure that it meets BC Hockey's objectives and legal obligations.

k) Harassment Ombudsperson

BC Hockey will appoint a Harassment Ombudsperson to serve as initial contact for all formal and informal complaints of harassment and abuse. In carrying out his or her duties, the Harassment Ombudsperson shall be directly responsible to BC Hockey. The Harassment Ombudsperson may work collaboratively with other resource people when required.

l) Complaint Procedure

- i. A concerned member contacts the appropriate Divisional Coordinator or Minor Hockey Relations/Communications Coordinator for review and informal advice.

The role of the Coordinator is to:

BC Hockey Safe Sport Policies

- Confirm that the complainant is aware of and has exhausted all local avenues by with the team, league association or district.
 - Assist the complainant with contacting the local team, league or association if required.
 - Direct the complaint to the BC Hockey Harassment Ombudsperson. If the complaint is not resolved informally or by the local level.
- ii. A concerned member contacts the Harassment Ombudsperson who discusses the issue with the concerned member and provides the following option:
- If the Harassment Ombudsperson feels that a resolution is likely, an attempt at resolving the complaint will be made.

m) Upon review of the formal complaint, the Harassment Ombudsperson may determine that it is likely that the behaviour constitutes harassment or abuse. If so, the Harassment Ombudsperson advises the concerned person to process their complaint by an appropriate authority such as internal local level processes, before a court, or the local Police/RCMP if applicable.

There shall be no tolerance of reprisals taken against any party to a complaint. The names of parties and the circumstances of the complaint shall be kept confidential except where disclosure is necessary for the purposes of investigation or taking disciplinary measures.

BC Hockey Conduct and Discipline Policies

B.01

(Prev. 4.02)

CODE OF CONDUCT

BC Hockey members and registered participants shall adhere to the Codes of Conduct set out below:

BC Hockey Code of Conduct

As a BC Hockey member and registered participant, I shall adhere to the B.C Hockey Code of Conduct set out below. I understand that failure to adhere to this code may bring suspensions, sanctions or other disciplinary actions.

1. Treat everyone fairly within the context of their activity, regardless of gender, place of origin, colour, sexual orientation, religion, political belief or economic status.
2. Abide by the BC Hockey Harassment and Abuse Policy
3. Refrain from the public criticism of fellow members be they volunteers, athletes, coaches, or officials.
4. Respect the dignity of others and refrain from verbal or physical behaviours that constitute harassment or abuse.
5. Refrain from the use of profane, insulting, harassing or otherwise offensive language in my participation in any BC Hockey event.
6. Direct any comments or criticism at the performance rather than the person.
7. Take the initiative to learn, respect, communicate and adhere to the rules and regulations for the sport and the spirit of such rules, while encouraging other participants to do the same.
8. Abstain from the use of non-prescription drugs, tobacco products (or vapes) and from the drinking of alcoholic beverages in the discharging of BC Hockey duties and responsibilities.
9. Discourage the use of non-prescription drugs and alcoholic beverages or the use of tobacco products in conjunction with athletic events or celebrations.
10. At no time request, participate in or give into requests for sexual favours within any aspect of the game and immediately report such instances to the appropriate body
11. Communicate and cooperate with registered medical practitioners in the diagnoses, treatment and management of medical problems. Respect the concerns these medical personnel have when they are considering the future health and well-being of all participants and when making decisions regarding the ability to continue to perform or train.
12. Follow the annual training, competitive programs and rules of conduct as mutually agreed upon by Coaches and Athletes, while recognizing the responsibilities of the Athletes to adhere to and complete.
13. Participate in team training, practice and testing and satisfy all team program testing objectives.
14. Provide Coaches or supervisors with the results of training to enable them to monitor and assess improvement in performance.

Addendum for coaches, officials, volunteers and all other non-on ice participants.

BC Hockey Conduct and Discipline Policies

15. Regularly seek ways to increase my professional development and self-awareness.
16. In the case of minors, communicate and cooperate with the parent(s) or legal guardian(s), involving them in decisions pertaining to their child's development
17. Ensure that the activity being undertaken by members and participants is suitable to the age, experience, ability and fitness level of the individual and are conducted in a safe environment.
18. Be aware of and respect the pressures that may be placed on all participants as they strive to balance the physical, mental, emotional and spiritual aspects of their life. Conduct practices and participation in competition in a manner so as to allow success in all areas of their lives.
19. Consider the athletes' future health and well-being when making decisions regarding an injured player's ability to continue playing or training.

B.02

(Prev. 4.03)

SUSPENSIONS AND INVESTIGATIVE HEARINGS

BC Hockey shall conduct investigative hearings in a manner that promotes procedural fairness. This will include the right to a hearing, the right to an unbiased decision maker, and the right to appeal the decision resulting from the investigation.

B.02.01

(Prev. 4.03.1)

PROCEDURES

Where an individual has been indefinitely suspended, as per the applicable BC Hockey Suspension Guidelines or an individual or incident is being investigated by the BC Hockey Chief Executive Officer or designate as per BC Hockey Bylaws, the following procedures shall apply:

- a) The individual shall be notified, through their Association, League or Team President, on the appropriate BC Hockey notification form or letter.
- b) The notification form or letter shall indicate the individual or incident under investigation, the reason for the investigation, the procedures for a telephone or in-person hearing, and a time frame for the investigation and decision.
- c) The BC Hockey representative conducting the investigation shall be excused if the BC Hockey Chief Executive Officer considers there to be a conflict of interest or a real / perceived bias in their conducting the investigation.
- d) The individual under investigation shall have the right to have both supporting documentation presented on their behalf and have a support person / parent present during the hearing.
- e) If the individual is to be shown any of the correspondence that resulted in the investigative hearing being established, then either a summary should be provided or anywhere where it could lead to the complainant being identified must be removed.
- f) Any hearings shall be conducted using the BC Hockey Guidelines for conducting investigative hearings.
- g) The BC Hockey representative responsible shall maintain notes (not verbatim) of the investigative hearing and submit them to the BC Hockey Chief Executive Officer as per BC

BC Hockey Conduct and Discipline Policies

Hockey Bylaws, or submit them to the BC Hockey Office along with their Match / Gross Misconduct decision.

- h) If an in-person interview takes place, a third person, preferably a representative of the local hockey Association / League, shall be present.
- i) The decision based on the investigative hearing shall be communicated to the individual(s), through the Association, League or Team President, in writing stating the length of any suspension, the reason for it and advising the individual of their appeal opportunities.
- j) Should the person under investigation fail to respond by the date outlined in the notification form or letter, the decision letter shall note this.
- k) Appeals shall be conducted in accordance with BC Hockey Bylaws.
- l) In cases where in the opinion of the Chief Executive Officer a suspension of greater than 60 days is warranted, the Chief Executive Officer will impose an indefinite suspension pending a full investigation. The investigation will be initiated within 14 days of the incident by an appointee made by the Chief Executive Officer. Upon receipt of the full investigation report, the Chief Executive Officer shall impose a definite suspension in the event that the investigation has not been initiated within 14 days of the incident, the Chief Executive Officer shall have the authority to determine whether there has been a violation or breach of the Rules and Regulations and may determine that no disciplinary measures and/or sanctions are appropriate.

B.03

(Prev. 4.04)

VIDEO REVIEW POLICY

Members may submit video to BC Hockey to aid in reviewing certain incidents that have resulted in supplemental discipline, as prescribed by the minimum suspension guidelines. Video submissions are not considered an appeal but rather additional resources as part of the supplemental review process. All playing rule violation discipline is applied based upon the official game incident report [submitted by the on-ice official(s)] and the corresponding minimum suspension guidelines. In the interest of BC Hockey establishing the most informed outcome pertaining to incident(s) resulting in or requiring supplemental discipline, this policy establishes criteria on how to evaluate video.

When it has been determined that one (1) or more of the criteria within policy B.03 have been met, video will be evaluated upon a basis of 'conclusiveness' regarding the incident(s) under review. All accepted requests will be reviewed by BC Hockey's Referee in Chief (or designate) in coordination with the applicable discipline administrator.

BC Hockey Conduct and Discipline Policies

B.03.01

(Prev. 4.04.1)

INCIDENTS SUBJECT TO VIDEO REVIEW

By way of this policy, BC Hockey seeks to establish reasonable use of video review. Hockey Canada playing rule 5.1 (c) states 'A Referee shall have full authority and the final decision in all matters under dispute. Their decision shall be final on all questions of judgement and not subject to appeal.' The principles of rule 5.1 (c) generally apply to all penalty infractions, while this policy allows for the use of video to further evaluate incidents that qualify under the criteria below. It is important to understand the specific criteria under which incidents may or may not be subject to video review. No video will be reviewed while a game is still underway, and all requests must be submitted in accordance with the **submission process** (B.03.02) of this policy:

BC Hockey will not accept video for the purpose of reviewing any of the following:

- Video will not be used to review goals scored or goals disallowed.
- Video will not be used to review the conduct or actions of any team or individual participant, not otherwise outlined within this policy.
- Video will not be used for the purpose of reviewing on-ice official(s)' judgement (penalty calls or non-calls / overlooks), nor for the purpose of reviewing the on-ice official's penalty selection, unless otherwise outlined within this policy.

BC Hockey may accept video of incidents under one (1) or more of the following criteria:

- a) Any incident resulting in a match or gross misconduct penalty.
- b) Any incident where video provides conclusive evidence that the incorrect player or team official was penalized by the on-ice official(s) and video identifies the correct individual. This will only apply to incidents that have resulted in the application of supplemental discipline of one (1) game or more, in accordance with the applicable minimum suspension guideline(s).
- c) Any incident resulting in a documented injury due to an infraction that went unpenalized by the on-ice official(s) or was originally penalized under the incorrect rule. Video submissions under this criterion must include official medical and/or dental documentation of the injury and indicate under which playing rule the incident is to be reviewed; or the request for review will be denied.
- d) Any incident that went unpenalized and would otherwise result in a minimum two (2) game suspension, in accordance with the applicable minimum suspension guidelines.
- e) Any incident that was originally penalized under the incorrect rule and resulted in a suspension of at least two (2) games, in accordance with the applicable minimum suspension guidelines. Video submission under this criterion must indicate the playing rule the incident is to be reviewed; or the request for review will be denied.
- f) Any incident(s) requiring review of the conduct of any on or off-ice official(s), including but not limited to the guidelines of BC Hockey Officiating Program policy.

NOTE: BC Hockey has the discretion to request video footage from a Member pertaining to any incident under disciplinary review, regardless of whether it meets the above criterion.

BC Hockey Conduct and Discipline Policies

B.03.02

(Prev. 4.04.2)

SUBMISSION PROCESS

Video review requests will only be accepted when submitted by a Member, as outlined in the chart below. Therefore, video review requests will NOT be accepted directly from a player (including a parent or guardian), coach or spectator. All requests will be reviewed by a video review panel comprised of; the applicable Member or League discipline administrator (or department of player safety), BC Hockey Referee in Chief (or designate) and any other subject matter expert(s) deemed appropriate by the panel. The following are required for each video review request submission:

- a) A video must be provided in a format that captures the incident in its entirety and cued to the appropriate point in the timeline. No links to live streaming video sources or social media sources will be accepted.
- b) All requests must be accompanied by a legible copy of the verified game sheet.
- c) The video clip should NOT be altered and/or edited from its original format (e.g. slow-motion, zoomed in etc.), with the exception of trimming the video clip timeline to the relevant point of the game at which the incident occurred, as described in B.03.02 (a) above.
- d) All requests for video review must be submitted in writing to the appropriate Recipient / Administrator (chart below) within three (3) business days of the date on which the incident occurred or within 48-hours of the distribution of the notification of suspension; whichever is occurs first.
- e) All video review requests must be submitted by the applicable 'submitter' listed in the chart below and sent only to the applicable recipient, within the chart. Submissions must clearly identify the applicable criteria within B.03.02 under which the request is being submitted, including reference to the applicable Hockey Canada playing rule.

Submitter	Recipient / Administrator
SENIOR & JUNIOR HOCKEY	
Team Manager or Governor	League Commissioner or Designate
MINOR	
BCEHL(AAA) Team Manager	BC Hockey - Manager of Leagues
CSSHL Team Manager	CSSHL - Chief Operating Officer
MHA President	BC Hockey - Minor Discipline Coordinator

B.03.03

(Prev. 4.04.4)

VIDEO REVIEW PROCEDURE

All accepted video review requests will be provided to the appropriate BC Hockey video review panel (5.03.02). Video reviews are conducted based upon 'conclusiveness.' There are essentially, three (3) general outcomes of such reviews:

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- a) A video review may be deemed **'inconclusive - sustained'** if it is determined that the video does not provide sufficient evidence to overrule the original call or non-call. In such cases any applied suspension(s) associated to the penalty or penalties assessed by the on-ice official(s) will remain in effect.
- b) A video review may be deemed **'conclusive - amended'** if the video provides indisputable evidence that the on-ice official(s) misapplied the rule(s) or erred in a manner that the incorrect penalty was assessed, or the incorrect participant was penalized. In such cases, the corresponding suspension(s) originally applied may be either rescinded entirely or updated to the most applicable supplemental discipline / suspension(s), in accordance with the applicable minimum suspension guidelines.
- c) A video review may be deemed **'conclusive - sustained'** if it is determined that the on-ice official(s) applied the rule(s) correctly. In such cases, the originally prescribed suspension(s) will remain in effect.

NOTES:

- a) All suspended participant(s) that have had a video review submission accepted will continue to serve the suspension under the originally prescribed discipline while the video review process occurs, unless otherwise indicated by the video review panel or discipline administrator.
- b) Any participant(s) not originally suspended but have an incident accepted under video review will remain eligible to participate during the review process, unless otherwise indicated by the video review panel or discipline administrator. Should the incident result in the prescription of supplemental discipline, any applicable suspension will be effective immediately upon the conclusion of the video review.
- c) Once an incident has been accepted for video review, any actions (by any participants) captured within the video may be subject to disciplinary review. Therefore, should the video review panel determine that the video captures additional infractions, committed by any participant, outside of the scope of the original video review request, it is within the panel's discretion and authority to recommend discipline associated to those actions, in accordance with the minimum suspension guidelines. Any such recommendations will be provided by the video review panel to the applicable discipline administrator for action.
- d) Video review requests are intended to address supplemental disciplinary matters only and the results of any video review shall not change the outcome of a game.
- e) All video review decisions will be deemed final and are not subject to further appeal, under the principle of Hockey Canada playing rule 5.1 (c) and the application of any minimum suspension(s).

B.04

(Prev. 4.05)

UPHOLDING OF LOCAL SUSPENSIONS

BC Hockey members may make application to have a suspension issued by a member league or association upheld by BC Hockey. Applications are to be forwarded to the BC Hockey Chief

BC Hockey Conduct and Discipline Policies

Executive Officer and Discipline Coordinator and must include the following information in order to be considered:

- a) A formal written letter outlining the request.
- b) Supporting copies of all relevant notices, investigative materials and committee or hearing decisions.

NOTE: All investigative, disciplinary and appeal avenues set out in member Bylaws or Regulations must be exhausted prior to submission to BC Hockey.

Applications meeting the above criteria will be forwarded to the BC Hockey office attention to the Chief Executive Officer for consideration in accordance with BC Hockey Bylaws.

B.05

(Prev. 4.07)

SOCIAL MEDIA POLICY

BC Hockey Social Media Policy identifies the standard of behaviour which is expected of all BC Hockey members and participants including but not limited to; players, guardians, parents, coaches, officials, volunteers, directors, officers, committee members, team managers, trainers and administrators involved in BC Hockey activities and events.

BC Hockey is committed to providing an environment in which all individuals are treated with respect. It is understood that many minor hockey associations, teams and players may have an official web page and / or social media account. Social media accounts can include but are not limited to; Twitter, Facebook, Snapchat, Instagram, blogs, YouTube, etc.

Social media is a public domain which may be used to enhance opportunities in life and hockey. The positive use of social media is acceptable and encouraged by BC Hockey. The following items outline the BC Hockey Social Media Guidelines.

B.05.01

(Prev. 4.07.1)

IMAGE

- a) Content on social media should portray a positive image of the participant, team, association, league or BC Hockey.
- b) All participants who have or moderate a social media account must conduct themselves in a positive and professional manner that reflects as a healthy influence within their community.

B.05.02

(Prev. 4.07.2)

COMMUNICATION

- a) Social media may be used to promote hockey events (e.g. practices, games, tournaments etc.)
- b) Complimentary posts may highlight team play, good sportsmanship, achievements in hockey, school, or the community.

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- c) Inappropriate comments, pictures, racial slurs, threats against teammates, officials or opposing teams are prohibited. Social media may not be used to bully, harass, promote negative influences or criminal behaviour.
- d) It is recommended that all confidential information or personal contact information not be posted.
- e) Do not disclose personal information of others.

B.05.03

(Prev. 4.07.3)

BEST PRACTICES

- a) Include images and videos when possible
- b) Provide shareable, relevant, value-driven content
 - i. Support causes and people of admiration
 - ii. Celebrate team successes
- c) Remember, it is almost impossible to ever permanently delete a post

Should a violation(s) of the outlined guidelines occur they should be reported to BC Hockey and will be subject to an investigation. If a violation is found to have occurred, the participant(s) will be subject to disciplinary action under BC Hockey Bylaws.

B.06

(Prev. 5.12)

PARENT MEETINGS

BC Hockey requires that all Minor Hockey Associations host a parent meeting prior to November 15 annually. Such a meeting shall cover a minimum of the following:

- Review of key Minor Hockey Association Policies and Procedures i.e., Locker Room Policy, Team Selection, Ice Times
- Review of the Association complaint process / policy
- Code of Conduct expectations

Associations must file a report summary of such a meeting by December 1 annually. Failure to comply with this requirement will result in the cancellation of BC Hockey sanctioning for events hosted or operated by the Minor Hockey Association.

NOTE:

- Unsanctioned events are not eligible for cover age under the Hockey Canada Insurance Program.
- A parent meeting template agenda and presentation can be found on the BC Hockey website.
- *(Each Minor Hockey Association will be sent the above policy with a form that collects the information below)

BC Hockey Conduct and Discipline Policies

<p>FORM INFORMATION:</p> <p>MHA NAME: _____</p> <p>DATE OF PARENT MEETING: _____</p> <p>NUMBER OF PARENTS ATTENDED: _____</p> <p>U9: _____ U11: _____ U13: _____ U15 AND ABOVE: _____</p> <p>AGENDA OUTLINE: _____</p> <p>_____</p> <p>GENERAL COMMENTS: _____</p> <p>_____</p>
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B.07

(Prev. 6.0)

PRIVACY POLICY

B.07.01

(Prev. 6.01)

PURPOSE OF THIS POLICY

This policy describes the way that BC Hockey and its associations collect, use, retain, safeguard, disclose and dispose of the personal information of prospective members, members, and others including players, coaches, officials, managers and volunteers.

This policy describes the way that BC Hockey will, subject to applicable legal requirements, adhere to all relevant federal and provincial legislative privacy requirements. The policy follows the 10 Canadian Standards Association (CSA) principles identified in the federal Personal Information Protection and Electronic Documents Act (PIPEDA). The policy describes each principle and the method of implementing each. BC Hockey will strive to meet or exceed federal and provincial legislative requirements and will ensure that it remains current with changing technologies and laws. Any and all changes will immediately be posted to the BC Hockey website.

B.07.02

(Prev. 6.02)

ACCOUNTABILITY

- a) BC Hockey will appoint a staff / volunteer person (the "Privacy Officer") whose responsibilities will include those of the implementation and monitoring of the BC Hockey Privacy Policy. The Privacy Officer will be responsible for "Branch / Association" privacy principles. This person will also be responsible for responding to access requests in accordance with this Policy.
- b) The Privacy Officer will report to the BC Hockey Chief Executive Officer, or designate and the ultimate responsibility for Privacy issues will rest with the BC Hockey Board of Directors. The Privacy Officer may at his / her discretion enlist assistance from other Staff / Board members

BC Hockey Conduct and Discipline Policies

and / or volunteers within the organization. This will not in any manner mitigate his/her responsibility for privacy issues.

- c) The Privacy Officer's identity will be fully disclosed and publicly accessible to BC Hockey members and the public in general. The "Branch / Association" Privacy Officer is Jeremy Ainsworth and can be contacted at privacy@bchockey.net.
- d) The BC Hockey Privacy Officer will ensure that BC Hockey manages all personal information in its possession in accordance with this policy including that which may be transferred to a third party. (Third party organizations who handle information on behalf of BC Hockey shall be contractually obligated to adhere to the standards of "Branch / Association").
- e) BC Hockey will implement internal policies, which will facilitate adherence to this Privacy Policy including but not limited to the following:
 - i. Security measures at all levels designed to protect personal information in our possession.
 - ii. Implementing procedures designed to respond to complaints and/or inquiries.
 - iii. Staff/volunteer training in all facets of information management, including awareness of the "Branch/Association" Privacy Policy and policies and procedures developed in accordance with the Policy.

B.07.03

(Prev. 6.03)

IDENTIFYING PURPOSES, TYPE OF INFORMATION COLLECTED AND WEBSITE

BC Hockey shall only collect the information reasonably necessary to conduct hockey programming. Access to our Privacy policies and procedures will be readily available. Similarly, the process by which challenges may be made to BC Hockey compliance and/or adherence to the legislation in question shall be readily available and transparent. To obtain further information, contact the BC Hockey Privacy Officer.

- a) BC Hockey collects personal information from prospective members, members, coaches, officials, managers and volunteers for the purposes of conducting hockey programming. Specifically:
 - i. A player's name, address and date of birth are collected to determine that the player's geographical, division of play and level of play information are consistent with Hockey Canada/Branch regulations.
 - ii. Historical information concerning past teams played for is collected in order to determine if any of the BC Hockey transfer regulations may apply.
 - iii. Information concerning an individual's skill level and development and feedback on programs is collected to measure the success of our programs in order that we may better plan future programs.
 - iv. Information as to a player's parents' name, address, telephone numbers and email addresses may be collected in order to facilitate emergency contact information as well as to ensure compliance with the BC Hockey residency regulations.

BC Hockey Conduct and Discipline Policies

- v. Educational information may be collected in order to ensure all of the BC Hockey residency regulations have been adhered to.
 - vi. Email addresses may be collected for the purposes of facilitating membership communication related to upcoming events and programs.
 - vii. Information about skill levels, ability, emergency contacts and health to ensure our activities are carried out in a safe and secure environment.
 - viii. Personal information collected for the purposes of hockey registrations may also be used for hockey specific research purposes including but not necessarily limited to hockey demographic type research.
 - ix. Affiliates. BC Hockey has numerous organizations, which offer hockey programs under their auspices. These include, but are not necessarily limited to the Canadian Hockey League, Vancouver Canucks, University Sport, Hockey Canada and provincial and local Branches, associations, and leagues. Hockey Canada, its Branches and/or Associations may disclose the personal information described above to all of these organizations in order to facilitate hockey programming and ensure compliance with rules and regulations.
- b) BC Hockey will endeavour through associations/leagues to advise potential registration candidates of the purpose for the collection of the data requested at the time of registration or by reference to our website at www.bchockey.net or the local Association/Branch website. We will further endeavour to ensure that all collectors of the personal information are familiar with the potential use of the personal data. All personal data collected by BC Hockey shall be maintained in either our office(s) and/or with the Privacy Officer.
 - c) BC Hockey will request individually permission for the use of any personal data collected which is extraneous to that which has been identified above, unless said usage is authorized by law.
 - d) BC Hockey may also use information about an individual who accesses secure areas of www.bchockey.net or other member Branch/Association websites. Information you are asked to provide during your use of our website may include your name, address, email address, age, sex [and the other types of personal information listed above). All such personal information will be treated within the same parameters as other personal information collected by BC Hockey through other means. It is always your choice to provide information in certain fields although failure to complete certain sections may inhibit your ability to fully access all areas of the website. Our website also collects non-identifiable information about users such as the users IP address, the sections of the website visited and the information downloaded. BC Hockey may use this non-identifiable information and disclose it to service providers, for system administration purposes and to improve the website.

B.07.04

(Prev. 6.04)

CONSENT

- a) BC Hockey will use the personal information for the uses specified above in this document. By consenting to provide your information to BC Hockey, you are deemed to consent to our use of

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the information for the purposes of hockey programming listed in this Privacy Policy and to disclosure of the information to other associated organizations for the same purpose.

- b) In addition to using personal information for hockey programming purposes, BC Hockey may from time to time wish to use member name, address and contact information for the purposes of providing promotional opportunities, including by providing the information to the BC Hockey branches, leagues and associations and other third parties who BC Hockey believes provide services or goods that may be of interest to you. BC Hockey and any such third parties may contact you to with promotions [or to provide further hockey specific communications and association/league Branch information updates]. BC Hockey will provide an opportunity for the member to consent to these opportunities during the registration process. If you consent but later wish to opt out of this use of information later, you may do so by contacting BC Hockey.
- c) BC Hockey recognizes that hockey by its nature is a contact sport and injuries are to a certain extent inherent in the game. We believe medical records, medical history and medical forms of the individual may be of assistance in an emergency situation and therefore we may request them. While our members and prospective members are under no obligation whatsoever to supply this information, and may refuse to do so without penalty, BC Hockey will consider receipt of this information as consent for its subsequent use in an emergency medical situation.
- d) If at any time you wish to withdraw your consent to the use of your information for any purposes, you may do so by contacting the Privacy Officer for BC Hockey. We will do our best to accommodate your request in a timely fashion without diminishing the services we provide to you. We will explain to you the impact of your withdrawal on any services we provide to you.
- e) BC Hockey may collect personal information without consent where reasonable to do so and where permitted by law.

B.07.05 *(Prev. 6.05)*

LIMITING COLLECTION

- a) All information shall be collected fairly and lawfully within the criteria as set forth in our Privacy Policy.
- b) BC Hockey shall not indiscriminately collect information. The amount and type of information we collect shall be limited to that which is required to fulfill our identified purposes.
- c) BC Hockey will not use any form of deception in gaining personal information from its members.

B.07.06 *(Prev. 6.06)*

LIMITING USE, DISCLOSURE AND RETENTION

- a) Subject to applicable legislation, BC Hockey shall limit use of personal information it collects to purposes that we have disclosed in Sections 6.03 (Identifying Purposes) and 6.04 (Consent).
- b) BC Hockey shall maintain documents for certain periods of time dependent upon necessity. More specifically:

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- i. We will normally maintain registration data for a three-year period after an individual has left our programs in the event that an individual chooses to return to our programs after leaving.
 - ii. Parental/family information will be normally maintained for a similar three-year period after a member has left our programs.
 - iii. Affiliates. BC Hockey has numerous organizations that offer hockey programs under the auspices of "Branch/Association". As explained above, BC Hockey may from time to time share information with these Branches, associations, and leagues in order to facilitate hockey programming and ensure compliance with rules and regulations.
 - iv. BC Hockey may from time to time enlist the services of third party vendors in order to provide hockey programs, technical and support services. Prior to enlisting the services of these firms we will contractually commit them to treat your personal information consistent with the Privacy Policy of "Branch / Association".
 - v. BC Hockey may at some point be involved in the sale, merger, transfer or reorganization of its activities. We may disclose personal information to the other party in such a transaction. BC Hockey will ensure that we contractually obligate the other party to treat this information in a manner consistent with our Privacy Policy.
 - vi. BC Hockey may disclose your personal information to a government authority that has asserted its lawful authority to obtain the information or where the association has reasonable grounds to believe the information could be useful in the investigation of an unlawful activity, or to comply with a subpoena or warrant or an order made by the court, person, or body with jurisdiction to compel the production of the information or otherwise as permitted by applicable law.
 - vii. BC Hockey may at its discretion release personal information for the purposes of collecting debts that may be owed to BC Hockey.
- c) Certain documents may be subject to legislated retention periods either federally or provincially and these will be respected at all times by BC Hockey

B.07.07

(Prev. 6.07)

ACCURACY

- a) BC Hockey shall strive to ensure to the extent it can that the information entrusted to us is maintained in an accurate manner. We shall try to maintain the interests of the individual and attempt to ensure that decisions are not made for or about an individual based on personal information that is flawed.
- b) BC Hockey shall only update information in the event of a renewal or registration and/or an update.

BC Hockey Conduct and Discipline Policies

B.07.08

(Prev. 6.08)

SAFEGUARDS

- a) Security safeguards have been implemented to ensure your personal information is protected from theft as well as unauthorized access, disclosure, copying, use or modification thereof.
- b) The level of safeguards employed shall be directly related to the level of sensitivity of the personal information collected. The more sensitive the information, the higher the level of security employed.
- c) Methods of protection and safeguards to be employed shall include but in no way be necessarily limited to locked files, offices and storage areas, security clearances and need to know access as well as technological measures such as passwords and encryption.

B.07.09

(Prev. 6.09)

OPENNESS

- a) BC Hockey publicly discloses the methods by which we handle your personal information. This information is readily available through our Privacy Policy, on our website or upon request by contacting the BC Hockey Privacy Officer at privacy@bchockey.net or 250 652 2978.
- b) The information available includes:
 - i. The name, address, and phone number of the BC Hockey Privacy Officer.
 - ii. Please forward any requests to privacy@bchockey.net
 - iii. A description of the type of personal information held by BC Hockey and our general uses thereof. This includes:
 - a. Registration information, including name, date of birth, address, past teams played on, medical information and email addresses.
 - b. Information used for scouting, potential sponsorship opportunities, donors, alumni and information retained for the purposes of the BC Hockey business contacts.
 - iv. Information that may be made available to related organizations, Branches, associations, leagues and/or third-party service providers, in accordance with the provisions of this Privacy Policy.

B.07.10

(Prev. 6.10)

INDIVIDUAL ACCESS

- a) Subject to applicable legislation, upon request by the individual concerned BC Hockey shall disclose whether or not it actually holds personal information on an individual. We shall disclose the source of this information when requested and provide an account of third parties to whom the information may have been disclosed.
- b) BC Hockey may request sufficient information to confirm your identity before releasing your personal information to you.
- c) Subject to applicable legislation, BC Hockey shall endeavour to provide this information within 30 days of receipt of the information requested and only charge nominal fees for the purpose of offsetting its expenses incurred in supplying the requested information. This information shall be provided in an understandable format at the time you make a request.

BC Hockey Conduct and Discipline Policies

- d) Any inaccurate information that is brought to our attention shall be corrected by BC Hockey as quickly as possible and any pertinent third parties shall be apprised of the corrections in due course.

B.07.11

(Prev. 6.11)

CHALLENGING COMPLIANCE

- a) BC Hockey has in place procedures for the resolution of grievances in the administration of its Privacy Policy.
- b) Upon receipt of a complaint BC Hockey shall make available the complaint procedures that will be simple and easy to access.
- c) BC Hockey shall investigate all complaints. If the complaint is deemed justified BC Hockey shall take the appropriate steps to ensure that compliance is achieved and will make changes to its policies to allow for compliance in the future.
- d) All complaints shall be addressed to the BC Hockey Privacy Officer.

BC Hockey Registration and Competition Policies

C.01

(Prev. 7.01)

GOALTENDER REPLACEMENT

The rationale for this policy is to ensure that no team gets to the point where there is no goaltender available to their team. Prior to relief being granted under this policy, it is expected that teams will avail themselves of their Hockey Canada registered goaltenders and affiliate goaltenders. Should the team then find itself without a goaltender, it may apply to BC Hockey for relief as follows:

The signing officers of a team may submit a written letter of request to:

- a) In the case of Senior and Junior (Female and Male), the appropriate Division Coordinator.
- b) In the case of U18 AAA, the applicable U18 AAA Coordinator.
- c) In the case of Minor, the Operations Task Group member in the District for which the team participates in.
- d) In the case of a Minor team which participates in a District where there is no Task Group member, the Minor Operations Coordinator.

Such a request must include:

- a) The circumstances that led to the need for relief.
- b) The name of the replacement goaltender they propose to use.
- c) Written permission from said goaltender's registered team.

If permission is granted for the replacement goaltender, it shall include an understanding that the replacement goaltender will act under such terms and conditions as determined by the Division Coordinator or Minor Hockey Operations Coordinator; unless the starting goaltender becomes injured. This permission will have a timed duration.

C.02

(Prev. 7.02)

FEMALES PARTICIPATING IN HOCKEY

BC Hockey supports female participation on integrated teams, the formation of female teams and will allow dual carding. (i.e. female players of minor age may participate on both a minor female team and a minor integrated team if selected following tryouts and female players of minor age may participate on a Senior female team and a minor integrated team where no female minor team exists.) BC Hockey continues to promote the participation of females in the NCCP, HCOP, HCSP and U7 program.

C.03

(Prev. 7.03)

GOALTENDERS IN FEMALE HOCKEY

In female hockey competition within BC Hockey a goaltender may play any other position.

C.04

(Prev. 7.04)

PARTICIPATION IN LEAGUES OUTSIDE OF BRITISH COLUMBIA

Teams may seek permission from the BC Hockey Board of Directors, with input from the appropriate Divisional Coordinator and / or District to participate in Leagues that operate outside

BC Hockey Registration and Competition Policies

BC Hockey. If such permission is granted the team will also require the approval of the BC Hockey Board of Directors, on recommendation of the applicable Program or Divisional Committee, to participate in a BC Hockey Championship.

C.05 *(Prev. 7.05)*

PARTICIPATION OF NON-BC HOCKEY MEMBER TEAMS IN BC HOCKEY LEAGUES

All applications for teams from outside the BC Hockey membership to participate in a BC Hockey sanctioned league must contain the following to be considered:

- a) Certified cheque in payment of the \$50.00 non-refundable application fee.
- b) Name of city, town, village or municipality where teams are located.
- c) Written report from the Divisional Coordinator or Minor Operations Coordinator with respect to the position of other Society members (where the applicant proposes to participate).
- d) Written documentation as to acceptance into a League in good standing, which is affiliated with the Society.
- e) Written documentation stating permission from the Team's Branch / Federation.
- f) Disclosure of other leagues the applicant may be participating in.

NOTE:

- All applications must be forwarded to the BC Hockey Chief Executive Officer no later than April 15. Applications received after April 15 may not be considered, at the discretion of the Chief Executive Officer.
- The intent of this policy is to provide an opportunity for Non-BC Hockey Member Teams that do not have reasonable competitive opportunities through league play in their Branch/Federation to play in a BC Hockey League.

Upon endorsement of the BC Hockey Board of Directors, a Memorandum of Understanding will be drafted between BC Hockey, Hockey Canada and the League in which the team wishes to participate. This agreement must be in place and signed by all parties prior to participation of the team in BC Hockey competition.

C.06 *(Prev. 9.02)*

SPRING SEASON

Spring Season activities are considered to encompass the time frame from the conclusion of the March School break (Spring Break) to July 31 of the calendar year.

a) Spring Season Registration:

- i. Applications for teams participating in the Spring Season shall be submitted via the BC Hockey Website.
- ii. Spring Hockey teams, players, coaches, managers and other officials must be registered on the Hockey Canada Registry (HCR) prior to participation in any Spring Season practice, game or tournament.

BC Hockey Registration and Competition Policies

- iii. All Spring Season team officials require SpeakOut! / Respect in Sport and either Coach Stream or Developmental 1 Stream qualification.

b) Spring Season Registration Fees:

- i. The Spring Season participants' fee will be \$10.00 per player, which is in addition to all other fees charged for Hockey Canada Insurance and Branch Fees.
- ii. The Spring Season team registration fee will be \$50.00 per team.

C.07 *(Prev. 9.14)*

EXEMPLARY PLAYER

Preamble

As a matter of principle, BC Hockey has determined that 14-year-olds should not be permitted to play U18 AAA (or, in the case of HCAS programming, U18 Prep) hockey in BC Hockey. It is also recognized that whenever a principle is advanced, there is the potential for there to be exceptional athletes whose development would be impaired significantly if they were not permitted to participate in U18 AAA.

Mission Statement

The purpose is to develop a map that would aid in discovering an exceptional player. A player that is uncommon, superior, distinguished, remarkable, exclusive. Such a player is deserving of reward to participate in U18 AAA and whose development might be significantly impaired if not permitted to participate in U18 AAA hockey. This is a map of values or a map of the way things should be to ensure a deserving journey.

Application

In order to initiate the process to determine whether you are to be considered an exceptional athlete, the player's parent(s) or legal guardian(s) shall submit prior to February 1 preceding the season in question, an application form which shall be obtained from the BC Hockey office. The completed application, along with the fee of \$1,000.00 payable to the BC Hockey, shall be filed to the Chief Executive Officer of BC Hockey.

Evaluation Panel

The BC Hockey Chief Executive Officer shall name annually a three (3) person panel for the purpose of conducting the evaluation. All members that will be participating on the Evaluation Panel shall possess special skills that will assist in the consideration as to whether or not the applicant shall be deemed an Exceptional Player.

Evaluation Process

The following will outline the evaluation process for an Exceptional Player:

- a) Application from the player
- b) Completion of Questionnaires

BC Hockey Registration and Competition Policies

- i. Player/Parent(s) or Guardian(s)
 - ii. Current Teacher
 - iii. Coach
 - iv. Hockey Evaluator
- c) Player Evaluation Report
 - d) Consideration by the Evaluation Panel

Decision

In order for an applicant to receive the approval of the Evaluation Panel, only an affirmative response from all three (3) members of the Evaluation Panel will result in approval. The unanimity requirement is to ensure that only the truly exceptional athlete is granted this approval. The report of the Panel shall be forwarded to the applicant. Following any decision by the Evaluation Panel, the Chief Executive Officer may review the decision for reconsideration based on special circumstances presented by the applicant, and the Chief Executive Officer may confirm or change the decision of the Panel, with written reasons.

In the event that the player has received a positive evaluation, BC Hockey shall return the sum of \$500.00 to the player.

In the event that the player has not received a positive evaluation, no monies shall be returned to the Player.

C.08

(Prev. 9.17)

NON-SANCTIONED HOCKEY - POLICY

Working with Hockey Canada and our colleagues within the other Branch Members of Hockey Canada, BC Hockey is committed to offering the best hockey development programs in the world. Collectively we invest significant resources into the development of officials, coaches, administrators, and players. We work together to continuously enhance strategies toward a cohesive long-term athlete development model, and we feel that our programs are excellent.

There are organizations that operate outside of our structure in the pursuit of delivering hockey. These organizations sometimes form leagues, hold tournaments, or create forms of development programming. These "non-sanctioned" organizations often do not align with the delivery model, mission, or values of BC Hockey or Hockey Canada.

Non-sanctioned organizations often operate with limited (or no) consideration of the impact of their programs on sanctioned minor, junior, or senior hockey programs, and without regard to the structure in place to ensure safe and effective development of officials, coaches, or administrators. Non-sanctioned programs instead, in most instances, choose to try to utilize resources and trained personnel already developed by Hockey Canada and its members.

BC Hockey Registration and Competition Policies

When non-sanctioned practices and games take place, they do so outside of our stewardship, structure, and safeguards. BC Hockey has no way of ensuring these programs and leagues implement any of the many safeguards inherent to Hockey Canada sanctioned programs. Just a few of these safeguards include our Playing Rules, our background checks and training for adult supervisors, and participant insurance. We also, of course, have no way to ensure any level of quality of training, participation or play in these programs and leagues.

While Hockey Canada and BC Hockey respects the right of every individual to choose between participating in a BC Hockey sanctioned program or a non-sanctioned program at the beginning of each hockey season, every player or parent should understand the potential ramifications of that choice. These are described in greater detail below, in Sections II, III and IV of this policy.

SECTION I: DEFINITIONS

“Cut-Off Date” means September 30th of the hockey season in question.

“Member Organization” means any MHA, Recreational Hockey Program, Accredited School, Para Hockey Program, Junior/Senior Hockey League, etc. that is approved and registered with BC Hockey.

“Non-Sanctioned League” includes any amateur hockey league or program that operates in Canada outside of Hockey Canada registration and sanctioning.

NOTE: This does not include summer hockey leagues/teams, adult recreational hockey leagues/teams, high school hockey, and/or hockey schools.

“Participate” means to engage, knowingly or otherwise, in any activity, and includes, without limitation, playing, managing, coaching, or acting as a trainer (bench staff).

“Participation in a non-sanctioned game” will be considered to have occurred if the individual takes part in any game (including an exhibition, tournament, league, or playoff game) after the Cut-Off Date.

SECTION II: PARTICIPATING IN A NON-SANCTIONED LEAGUE

BC Hockey has implemented the **Hockey Canada Non-Sanctioned League Policy** and in addition has strengthened the application of that policy in the following additional ways:

BC Hockey Registration and Competition Policies

1. a) Subject to paragraph b), any individual who participates in a non-sanctioned game after the Cut-Off Date will not be eligible for any BC Hockey sanctioned programs, games, or league play for the remainder of the season in which the non-sanctioned participation occurred.
2. b) Notwithstanding the above, anyone who participates in a non-sanctioned game after the Cut-Off Date may seek early reinstatement of their eligibility for sanctioned BC Hockey programs by applying for such reinstatement based on there being special circumstances. BC Hockey shall retain complete discretion in terms of granting, or not, early reinstatement if satisfied that special circumstances exist.

The consequences described in this section of this policy will remain in effect even if the non-sanctioned program, league, or team folds and whether or not the participant is released, suspended or fired from that program league or team.

SECTION III: SUPPORTING A NON-SANCTIONED LEAGUE

BC Hockey has implemented the **Hockey Canada Non-Sanctioned League Policy**, and in addition has strengthened the application of that policy in the following additional ways:

- i. Any Member organization which supports a non-sanctioned program or league incurs the risk of BC Hockey withholding tournament sanctioning approvals, event hosting, or other benefits from the Member, and
- ii. Any Member organization which supports a non-sanctioned program or league also incurs the risk of BC Hockey withdrawing any upcoming sanctioned tournament or event from any community within the geographic boundaries of that Member association, at any time prior to the tournament or event.

For greater certainty, "support" or "supporting" includes, but is not limited to, assisting a non-sanctioned program or league, directly or indirectly, through advertisement, promotion, ticket sales, volunteer activities, assigning officials, sharing resources, or enabling non-sanctioned teams or participants to participate in Hockey Canada sanctioned activities.

SECTION IV: HIGH PERFORMANCE PROGRAMS AND OFFICIATING HIGH PERFORMANCE PROGRAMS

Access to BC Hockey Male and Female high-performance programs is a privilege that is offered to, and reserved exclusively for, the member participants of BC Hockey.

BC Hockey Registration and Competition Policies

BC Hockey will only accept **players** who are registered with a member MHA or Hockey Canada Accredited School and have been so registered for not less than 180 days, into our Male and Female high-performance programs, including our Programs of Excellence (POE) and Provincial or Regional team programs.

OFFICIATING

An Official participating in any non-sanctioned program WILL NOT:

- have access to the Hockey Canada insurance program for any injuries that may occur as a result of that participation;
- have access to the BC Hockey Match Penalty on Official process for any infractions that may occur during the non-sanctioned activity;
- be eligible to be selected by BC Hockey or Hockey Canada for any Regional, National or International assignments;
- be eligible to participate as an official in the Program of Excellence;
- be eligible to participate as an official in High Performance and Elite Minor games (BCEHL, CSSL, Junior Leagues, Senior, Collegiate & University);
- be eligible to act in the capacity of an Officials **delivery group** member and/or a Clinic Instructor.

Further, BC Hockey has complete discretion, and the right, to make all choices regarding officials and/or administrators that are the best fit within all our programs.

BC Hockey Registration and Competition Policies

C.09

TOURNAMENTS

C.09.01

(Prev. 7.08)

TOURNAMENTS POLICY

a) Application Process

Tournaments shall be categorized as follows:

- i. Branch – all teams from within BC Hockey
- ii. Inter Branch – teams from BC Hockey plus other Branches of Hockey Canada, per Hockey Canada Regulations
- iii. International – includes teams from outside Canada, per Hockey Canada Regulations
 - All applications for tournaments must be made on the BC Hockey Tournament application request form.
 - Tournament applications must identify the name of the tournament. Deviation from this stated name in any tournament documentation or correspondence may result in withdrawal of the tournament sanction permit.
 - Applications for the sanctioning of tournaments shall be submitted to BC Hockey as follows:
 - Tournaments involving team(s) from other federation(s) of the IIHF (not including USA Hockey) or involving teams from three (3) or more Hockey Canada Branches shall be submitted at least 90 days prior to the start of the tournament.
 - All other tournaments shall be submitted at least 30 days prior to the start of the tournament.
 - Sanction fees for tournaments are outlined in the Schedule of Fees and Assessments, Appendix A
 - The host association will submit a copy of the tournament sanction request form as well as a list of officials to be used in the tournament to their Officiating Coordinator for approval 30 days in advance of the tournament. Only certified officials who are regularly officiating minor hockey are to be used. Failure to comply will result in disciplinary action by BC Hockey.
 - BC Hockey and Hockey Canada sanctioned permits must be displayed in the arena prior to and during the tournament.

b) Participation by Teams

- i. All teams from outside BC Hockey must have written permission from their governing body (Branch) before participating in any BC Hockey sanctioned tournaments.
- ii. Tournaments where Inter Branch and / or International teams are involved it will be the responsibility of the host association to verify the eligibility of all teams and players entered in the tournament.

BC Hockey Registration and Competition Policies

c) **BC Hockey Championships shall have preference over sanctioned tournaments.**

d) **Conduct of Tournaments**

- i. Tournaments shall be permitted in the U9 and U7 divisions, but such tournaments shall be conducted on a non-competitive basis. The use of a knockout draw format, championship rounds, or identification of winners is strictly prohibited; all teams in the tournament shall play an equal number of games; and no standings of any kind are to be kept.
- ii. The playing of All-Star games in conjunction with sanctioned tournaments shall be prohibited.
- iii. BC Hockey shall not encourage the awarding of Most Valuable Player awards in sanctioned tournaments.

C.09.02

(Prev. 7.09)

SPRING SEASON TOURNAMENTS

Teams or associations hosting spring season tournaments may request sanctioning from BC Hockey in accordance to the following:

NOTE: Tournament sanctioning from BC Hockey is not mandatory, however access to BC Hockey / Hockey Canada insurance will only be in place by BC Hockey sanctioned tournaments.

- a) A Spring Season tournament shall be defined as an event consisting of games between more than two (2) Spring Season teams in which registered players of a team in one (1) division compete against registered players of a team in the same division for the purpose of determining an overall winner from within BC Hockey or from other Hockey Canada Branches or from outside Canada.
- b) All applications for tournaments must be made on the BC Hockey Tournament application request form and all tournaments must be sanctioned by BC Hockey through the Chief Executive Officer. Such sanction is granted subject to payment of the appropriate sanctioning fee and compliance with this policy and Hockey Canada Regulation M.
- c) Tournaments shall be categorized as follows:
 - i. Branch – all teams from within BC Hockey
 - ii. Inter Branch – teams from BC Hockey plus other Branches of Hockey Canada, per Hockey Canada Regulations
 - iii. International – includes teams from outside Canada, per Hockey Canada Regulations
- d) Sanction fees for tournaments are outlined in the Schedule of Fees and Assessments, Appendix A.

BC Hockey Registration and Competition Policies

TOURNAMENTS – SPECIAL PROVISIONS FOR MINOR TEAMS

C.09.03

(Prev. 7.10)

CASH PRIZES

The awarding of cash prizes at minor hockey tournaments shall be prohibited.

C.09.04

(Prev. 7.11)

MINOR TOURNAMENT BACKUP GOALTENDER

A Minor Hockey Association hosting a BC Hockey sanctioned tournament may apply to provide a backup goaltender to be utilized by any team attending said tournament who has been unable to provide their own goaltender. The tournament host Minor Hockey Associations may apply to provide a tournament backup goaltender as follows by submitting a BC Hockey Tournament backup goaltender application supplying the following information (a form is available on the BC Hockey website for this purpose): tournament hosting Minor Hockey Association, tournament sanction number, tournament location and date, division, name and registration number of replacement goaltender. With respect to such application:

- a) The named goaltender must be a current registered member of the tournament Host Minor Hockey Association in the same or lower division or category as the tournament.
- b) Tournament host associations will be permitted to make application with respect to a maximum of one (1) goaltender per division;
- c) The named goaltender shall not have conflicts with regular season games.
- d) The application shall be forwarded to the appropriate BC Hockey Minor Operations Task Group member 21 days prior to the tournament for consideration by the BC Hockey Minor Operations Task Group member, the District President and the Minor Operations Coordinator.
- e) The host Minor Hockey Association will be notified by BC Hockey regarding the status of the backup goaltender application.

A team seeking to use a tournament backup goaltender must first avail itself of any emergency goaltender that may reasonably be available under BC Hockey Policy 7.01. Should there be no reasonably available backup goaltender, or should an application under Policy 7.01 be unsuccessful, then the team may utilize the goaltender provided by the tournament host association.

C.09.05

(Prev. 7.12)

REQUEST FOR RECREATIONAL TOURNAMENT PLAYER REPLACEMENT / RELIEF

The rationale for this policy is to ensure that a recreational (House/"C") team wishing to attend a recreational tournament during the official BC Hockey season that finds itself without sufficient players is able to participate. Prior to relief being granted under this policy, the team must avail itself of its registered Hockey Canada affiliates.

BC Hockey Registration and Competition Policies

Should the team then find itself without sufficient numbers, it may apply to BC Hockey for relief for a maximum of three (3) tournaments per season as follows:

- a) Relief granted only if the team finds itself with 12 or fewer skaters one (1) or less goaltenders up to a maximum of 15 players (including two (2) goaltenders).
- b) Written request for relief must be submitted by the Minor Hockey Association President stating the reasons, name(s) of relief player(s), and the date and location of the tournament, either by signing the completed application form by including a letter signed by the MHA President if a designate submits the form.
- c) Player(s) designated as a relief player(s) must be registered:
 - i. with the same association in the same division or lower
 - ii. on a Recreational or Tier 4 team
- d) Written consent from the parent(s) of the relief player(s).
- e) Permission will be in effect for the approved tournament only.
- f) A request for a replacement player will be made to the BC Hockey Minor Operations Task Group member seven (7) days prior to the tournament for consideration by a committee of the BC Hockey Minor Operations Task Group member, the District President and the Minor Operations Coordinator.

A replacement player will act under such terms and conditions as determined by the Minor Operations Coordinator.

C.09.06

(Prev. 7.13)

TOURNAMENT TEAMS

Minor Hockey Associations may make application to register a Tournament Team as follows:

- a) Tournament Teams may only be formed:
 - i. By combining players registered to different teams in the same division
 - ii. At U11, U13, U15 or U18 divisions
 - iii. From players registered on Recreational or Tier 4 teams
 - iv. From rostered bench staff who have appropriate certification
- b) Tournament Teams will be permitted to register in Recreational or Tier 1-4 tournaments.
- c) Participation on a Tournament Team shall not conflict with regular season games.
- d) Application process:
 - i. Application must be submitted to the District BC Hockey Task Group member at least 21 days prior to the Tournament for consideration by the BC Hockey Minor Operations Task Group member, the District President and the Minor Operations Coordinator.
 - ii. Application must include
 - 1) The name, date and sanction of the tournament the team wishes to make application to.

BC Hockey Registration and Competition Policies

- 2) Proposed roster
 - 3) Endorsement by MHA president, wither by signing the form or by an attached email or letter
 - 4) Confirmation that the tournament host is aware that it is a tournament team apply to attend
- e) When applying to attend a tournament, the team must inform the tournament host that this is a proposed tournament team
- f) Once the tournament team is approved, the tournament team must submit the HCR roster to the tournament host

C.09.07

(Prev. 7.14)

EXHIBITION TEAM

A Recreational or Tier 4 team without sufficient numbers may make application to register an Exhibition Team for participation in exhibition games. Prior to approval being granted under this policy, the team must avail itself of its registered Hockey Canada affiliates and the team must provide sufficient rational to support such a request.

Should the team or Minor Hockey Association find itself without sufficient numbers it may apply to their District Association and/or BC Hockey to register an Exhibition Team as follows:

- a) Exhibition Teams may only be formed:
 - i. By combining players registered to different teams in the same division
 - ii. At U11, U13, U15, or U18 divisions
 - iii. From players registered on Recreational or Tier 4 teams
- b) Exhibition Teams will only be permitted to register for the purpose of ensuring that all players have the ability to participate in games. This policy may not be used to form an all-star or elite team for exhibition games.
- c) The formation of the Exhibition Team shall not conflict with regular season games or planned tournaments; if the team is involved in a League.
- d) If being played within the District, the application for such Exhibition Team must:
 - i. Be forwarded to the BC Hockey Minor Operations Task Group member at least seven (7) days prior to the scheduled game for consideration by the BC Hockey Minor Operations Task Group member and the District President and notification of the decision will be sent to the Minor Operations Coordinator by the District Operations Task Group member
 - ii. Include the date, time, and location of the exhibition game and the name of the opposing team.
- e) If being played outside the District, the application for such Exhibition Team must:

BC Hockey Registration and Competition Policies

- i. Be forwarded to the BC Hockey Minor Operations Task Group member at least 10 days prior to the scheduled game for consideration by the BC Hockey Minor Operations Task Group member, the District President, and the Minor Operations Coordinator.
- ii. Include the date, time, and location of the exhibition game and the name of the opposing team.

JAMBOREES

C.09.08

(Prev. 7.15)

SANCTIONING OF JAMBOREES

1. Application Process:

- a) All applications for jamborees must be made using the BC Hockey on-line Tournament/Jamboree application
- b) Applications should be submitted at least 30 days prior to the start of the tournament.
- c) Sanction fees are outlined:
 - i. The Sanction Fee for a jamboree is outlined in the Schedule of Fees and Assessments, BC Hockey Handbook - Appendix A
- d) The host committee will submit a copy of the tournament sanction request form as well as a list of officials to be used in the jamboree to their Officiating Coordinator for approval 30 days in advance of the jamboree. Only certified officials who are regularly officiating minor hockey are to be used. Failure to comply will result in disciplinary action by BC Hockey.
- e) BC Hockey sanction permits must be displayed in the arena prior to and during the jamboree.

2. Participation by Teams:

- a) All players and team officials must be registered with BC Hockey. Teams must submit a copy of the HCR roster indicating players and team officials to the tournament host prior to attending.
- b) All teams from within BC, but outside of the tournament host's district, must also submit an approved Inter-District travel form.

3. BC Hockey Championships shall have preference over sanctioned jamborees.

4. Games will be played under Hockey Canada and BC Hockey Rules and Regulations. Any specific District rules and regulations should be outlined to teams prior to participation.

INTERNATIONAL TRAVEL AND HOSTING

C.09.09

(Prev. 7.16)

INTERNATIONAL TRAVEL AND HOSTING GUIDELINES

a) Overseas Tours - Traveling

BC Hockey Registration and Competition Policies

The development of plans to carry out an overseas tour needs careful planning and requires a deliberate systematic approach in meeting all the requirements prior to the granting of a sanction by amateur hockey's governing bodies.

Tours involve member nations of the IIHF of which Hockey Canada is a member and therefore it is imperative that all tour activity is coordinated and approved by the appropriate governing bodies of all member countries.

A specific order of operations needs to occur before our membership embarks on developing tour plans. Primarily plans are broken into two (2) main areas:

1. Prior to seeking Hockey Canada / BC Hockey approval

2. Plan Developments after Hockey Canada / BC Hockey approval

As a guide to planners, both BC Hockey and Hockey Canada have established criteria that must be adhered to. The Hockey Canada Constitution By-Laws and Regulations have a number of points under Regulation "D" Exhibition Games and Tours that are to be used as a starting point. As well, the BC Hockey Administrative Guide provides further information and BC Hockey makes available a handout entitled International Travel and Hosting Guidelines. All sources need careful scrutiny so plans can develop properly.

i. Prior to Seeking Hockey Canada / BC Hockey Approval

- Prior to seeking approval, the group wishing to tour overseas must have a letter of invitation from the host country's association, league, or governing body indicating:
 - Dates of the tour
 - Participant's age and category of hockey.

NOTE: Reference Hockey Canada Regulation D - Outgoing International Tours

- Any other pertinent information outlining type and frequency of competition
- Upon receipt of the letter of invitation, the BC Hockey member shall make available a fee to cover administration costs (Reference Hockey Canada Regulation D-3). Associations may contact the BC Hockey office for assistance in preparing the application information required.
- Along with the letter of invitation and the administration fee, the member now makes application to BC Hockey through its league structure or minor hockey association for a sanction and subsequent Hockey Canada permission to play against IIHF registered teams. This letter of application must come from the Minor Hockey Association or the League if above minor and be signed by the president or the president's designate. It is important that all dealings are between the local Minor Hockey Association or the League, BC Hockey and Hockey Canada.
- Upon BC Hockey receipt of the Association or League letter, BC Hockey will seek Hockey Canada approval for the proposed tour on behalf of the applicant. The final

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date for consideration of an application for an International Tour shall be not less than 60 days prior to the tour departure date. This date deadline will be rigidly enforced. The BC Hockey Office will submit the request along with the administrative fee and the letter of invitation on the proper Hockey Canada form.

With acceptance and approval, the minor hockey association or league and team involved can proceed with the more detailed items required in the planning process.

ii. **Plan Developments After Hockey Canada / BC Hockey Approval**

Once governing body sanctions have been obtained, then more detailed criteria can be attended to.

The following includes important items along the development trail:

- A BC Hockey / Hockey Canada representative must be included at the team's expense. This person is to be appointed by the BC Hockey Board of Directors as the tour leader.
- It is important that this person not be directly connected with the tour group. This individual will be required to interact with foreign hockey governing people (i.e., coaches, administrative leaders and other dignitaries). It is their responsibility to liaise all matters between the tour group and their hosts.
- In order to be consistent on how these BC Hockey representatives are appointed / selected; the following procedure will be followed:
 - Board of Directors to be polled as to who would be interested and available to go.
 - Familiarity with the team and personnel has and can be an advantage for these tours.
 - Interest and availability may conflict at times; anywhere this occurs the deciding factor will be availability.

The representative chosen will be appointed by the BC Hockey Board of Directors.

- Periodic updates are to be submitted to the BC Hockey office in order that tour developments proceed in a logical sequential way. These details should include:
 - Financial arrangements / guarantees being used to finance the tour
 - A list of adults in charge and accompanying the tour group
 - A detailed day by day itinerary listing events, dates, times and places
- It is the responsibility of the group to attend to the areas of passports / visas, medical cover age and insurance, custody of players in case of emergency, daily whereabouts when traveling, and all those other details that would allow people back home quick contact with tour group individuals should the need arise.
- Prior to the departure date, the BC Hockey / Hockey Canada representative must meet with the tour participants in order that expectations held by all participants are

BC Hockey Registration and Competition Policies

thoroughly discussed and reviewed. This is a most important function because those involved must be on a common footing in regard to conduct overseas.

- It would be prudent and it is strongly suggested that the Minor Hockey Association, the above minor league and team involved, keep the hosting IIHF member informed of your plans as they develop particularly after Hockey Canada sanctioning has been obtained. It reassures them in seeing that all details, major and minor, are progressing well.

The experience of participating in an overseas tour will rank as a highlight in one's life. It only makes good sense to plan it properly and execute it efficiently.

iii. Responsibilities of BC Hockey / Hockey Canada Representative

Upon approval of the selection of the representative by the Hockey Canada, this representative will:

- **Prior To Departure**

- File with the BC Hockey office a list of players and other team officials / interested individuals
- participating with the tour.
- File with BC Hockey an up to date itinerary for the tour
- Make sure all the members of the tour are aware of and acquainted with "Passport to National Pride" contained in the BC Hockey Guide for Hockey Administration

- **During the Tour**

- Will collect all game sheets
- Will ensure only approved players participate in the games
- Will oversee the deportment of the team on and off the ice
- Will remind team members of the different style of hockey they may encounter and their need to adapt to different circumstances
- Will assist the team as needed

- **Following the Tour**

- Will submit all game sheets to the BC Hockey office
- Will submit a written report 30 days following return. The suggested method is a daily summary of activities. Use this as an opportunity to summarize the tour and advise of the good and bad aspects with recommendations for future touring teams.

iv. Helpful Hints Jet Lag

- Three (3) days before takeoff – three (3) full meals (high protein breakfast and lunch, high carbohydrate supper), tea or coffee only in the afternoon.

BC Hockey Registration and Competition Policies

- Two (2) days before takeoff – three (3) light low carbohydrate meals, tea or coffee only in the afternoon.
- One (1) day before takeoff – three (3) full meals as in days before takeoff.
- Day of flight - (traveling east) - fast or eat very little before flying. Once on plane drink plenty of liquids (no alcohol), omit the evening meal, try to sleep, eat a high protein breakfast (bring your own if necessary).
- Day of flight - (traveling west) - fast on the plane, drink lots of liquids in the morning but none in the afternoon, omit the lunchtime or evening meal.
- On arrival - whatever the time, eat a hardy meal in accordance with local mealtime. Stay active and go to bed reasonably early.

NOTE: As important as eating the proper foods prior to departing, it is just as important to be properly rested.

Currency Vouchers

- Although your travel agent may assure you that all costs have been paid there are some countries that require currency vouchers. You may be assessed an amount per day when you enter the country and this payment will be entered on your Visa.

Luggage

- Ensure that the players pack as little as possible. Porters and assistance are not always available and carrying, loading and unloading a hockey bag along with two (2) or three (3) suitcases can be wearing and time consuming.

Visas

- Certain Eastern European countries do not like group authorization listings for entry visas. If at all possible ensure that there is a separate authorization for individual's visas; i.e. all players should have their own passport.

Russian Hotels

- If traveling in Russia, do not stay at anything but the Four-Star Hotels ****. Also, know in advance what hotels you will be staying at in case relatives have to contact the team.

Ice Time

- All players who have been involved in the fund raising and are part of the touring team should receive their fair share of ice time while on tour.

Exchange Rates

- Know exchange rates of the country(s) that you will be visiting ahead of time.

Exchange Packages

- Have exchange packages ready in advance for each venue and also gift packages for adult interpreters / guides.

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Experience

- There is no substitute for experience. Have someone who has played in or visited the countries you wish to visit speak to your entire group before departure.

b) Hosting an Event Overseas Team Exhibition Tours

In hosting guests that are members of the IIHF, the Canadian team bears an important responsibility in the initiation of developing tour plans.

An invitation must come from the host team, in this case the Canadian team, to the potential overseas guest prior to the beginning of the sanctioning process. This invitation should indicate the parties involved, age of competitors, type and frequency of competition and the proposed dates. All correspondence must come from the Minor Hockey Association or League, if above minor and be signed by the President or his designate.

Once the two (2) parties have their initial contact and exchange of information, the host Association is to inform the BC Hockey office indicating that contact has been made and tentative plans, subject to sanctioning, are now under way. Specific reference is made to Hockey Canada Regulation D Incoming and Outgoing International Tours. BC Hockey will then request Hockey Canada extends an official invitation to the team through their International Federation. If the Tour will involve more than one (1) Branch all Branches must approve the tour. Branches may work together and submit one (1) proposal.

The Hockey Canada Association making the application is responsible for all damages, unpaid debts or other liabilities arising out of the operation of the tour. The branch may, at their discretion, require a \$5,000.00 deposit (Letter of Credit, or other satisfactory security) toward any of the above-mentioned problems. It is also the responsibility of the hosting Association to have the team provide proof of liability insurance and proper medical cover age.

The hosting team can begin its localized plans to receive their overseas guests once the preliminary exchange has occurred between the two (2) participating groups and the governing bodies (BC Hockey and HC).

Generally, a visitation should include a good blend of on-ice and off-ice activities in order to provide the guests with a balanced diet of events.

Each community throughout the Province has a variety of unique offerings peculiar to their locale in regard to geography, history, economy and recreation.

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It is suggested that a flavor of each area is provided in order that the guests get exposed to a cross section of life in the local community and in the province.

It is the responsibility of the hosting Association / team to keep the BC Hockey informed on the localized plans for this visit and, as a matter of courtesy, will include BC Hockey as part of the welcoming / opening ceremonies. As the governing body, BC Hockey would only be

involved from a protocol standpoint, provided that all Hockey Canada / BC Hockey policies are adhered to. BC Hockey would be available to offer any assistance where requested.

All BC Hockey members are strongly urged to acquaint themselves fully with Hockey Canada Regulation D, Incoming and Outgoing Tours. This regulation contains vital information for BC Hockey members embarking on a tour overseas as well as BC Hockey members hosting teams coming from overseas Federations.

Approvals for touring and hosting will be based entirely on the compliance with this regulation. Familiarity with it is paramount.

c) International Tournaments

All International Tournaments must be sanctioned by Hockey Canada via the Branch. The same procedure as inviting a team for an exhibition tour will be followed. The exception is there is no requirement for the \$5,000.00 Letter of Credit. The hosting association is still responsible for all damage, unpaid debts or other liabilities of the visiting team. It is the responsibility of the hosting association to obtain documented proof of insurance and medical cover age from the team.

BC Hockey members that conduct sanctioned International Tournaments are advised that Hockey Canada Regulation M, Hockey Tournament Regulations, paragraph 1 - 18, apply in all respects. Please note the sanctioning for these tournaments is 90 days in advance of the tournament as per BC Hockey Policy 7.08. Exhibition games planned before and/or after an International Tournament require BC Hockey approval through submission to the BC Hockey office.

BC Hockey Registration and Competition Policies

C.10

REGISTRATION

C.10.01

(Prev. 9.05)

REGISTRATION OF PLAYERS: RESIDENTIAL QUALIFICATIONS

- a) All minor hockey players must declare their residential qualifications prior to registration with a Minor Hockey Association and/or team in accordance with BC Hockey and Hockey Canada Regulations.
- b) The BC Hockey Chief Executive Officer shall, as Branch Registrar, be responsible for the application of Hockey Canada and BC Hockey Regulations in the determination of a player's residential qualifications.
- c) In situations involving minor hockey players who, by way of a residential move with their parent, are registering with a different minor hockey association than the association they registered with in the previous season, an Inter Association Transfer (IAT) form must be submitted via the Hockey Canada Registry (HCR).
- d) In situations where players wish to be deemed by BC Hockey to be eligible to register for hockey programming in a place other than that where his/her parent is resident, BC Hockey will consider such application only under the following conditions:
 - i. If information is provided indicating reasons why the player's residence should be determined to be in a place other than that of his/her parent (as defined in Hockey Canada Regulation F). Note: a court order with respect to custody and/or guardianship is required (i.e. a parental declaration of residence or guardianship is not sufficient to determine hockey eligibility).
 - ii. If the player has chosen to live at a location other than where their parent resides and desires to be deemed eligible to participate in programming at the Recreational Category in the alternate location. Such application shall be forwarded to the BC Hockey Chief Executive Officer whose decision shall be final and binding.
 - iii. Players of U21 age who are attending school or living apart from their parents may make declaration of their residence to the Chief Executive Officer. The Chief Executive Officer's determination of the player's residence in such situations shall be final and binding.

C.10.02

(Prev. 9.06)

RESIDENTIAL WAIVERS

- a) A residential waiver may only be granted under one of the following circumstances:
 - i. There is no Tier 1, 2, 3 or 4 team in the player's residential Minor Hockey Association.
 - ii. There is no recreational team or the player is on a wait-list within the player's residential Minor Hockey Association.
 - iii. The player is female and there is no female team in the player's residential Minor Hockey Association.

BC Hockey Registration and Competition Policies

- iv. A Minor Hockey Association may request that a residential waiver be granted to a player (including goaltenders) for reasons not listed in sections i), ii) or iii) above. Conditional approval will be given once all documentation has been submitted for consideration to the BC Hockey Chief Executive Officer and BC Hockey has confirmed support in writing from the District President. The player (including goaltenders) will be eligible to participate in practices, evaluations/tryouts, and exhibition games pending final approval of BC Hockey.
- b) Players who have been granted a Residential Waiver may register in an adjacent Minor Hockey Association in accordance with the BC Hockey Residential Waiver policy.
- c) The procedure for transfers by way of this policy will be as follows:
 - i. Transfers of players to tiered teams shall be processed via the Hockey Canada Registry no later than midnight, January 10.
 - ii. Transfers of players to Recreational Teams shall be processed via the Hockey Canada Registry no later than midnight, February 10. Should a waiver be granted for a player to register with a recreational team, such player may affiliate to a tiered team in the new association, but only if there is no tiered team registered in that Division by the player's residential home association.
- d) An adjacent association is defined as an association with residential boundaries that physically contact those of the player's home association. A list of all adjacent associations for each minor hockey association has been compiled by the Chief Executive Officer and is listed below.
- e) In situations where no playing opportunity exists in any of the associations adjacent to a player's home association, the player shall contact his / her Minor Operations Task Group member to determine the options available.
- f) Players have the choice of registering with any adjacent association.
- g) If a player registers with an adjacent association in accordance with this procedure:
 - i. It does not limit the choice of other players from the same home association (i.e. players from the same association may register with separate adjacent associations.)
 - ii. The player must complete the balance of the season in that association or return to their home Minor Hockey Association.
- h) Once a residential waiver is granted to a player, an association may not revoke the residential waiver.
- i) The transfer of an over age U21 player (limited to a maximum of one (1) year older than the upper age limit of the lower division in accordance with the BC Hockey Over age Policy) shall require the approval of a Committee of the BC Hockey Minor Operations Task Group member, the District President and the Minor Operations Coordinator.
- j) Upon registering a player to a team under this procedure, an association automatically assumes the registration numbers of the player's home association per BC Hockey regulations.
- k) This does not apply to players participating at the Recreational level only
- l) This does not apply to players on a waitlist, who subsequently register with a tiered team

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- i. Conditional approval shall be granted for players to participate in try outs with the incoming Association upon:
- ii. Initiation of the IAT on the HCR by the incoming association and
- iii. The granting of approval of the IAT on the HCR by the outgoing association.

List of Adjacent Association for Purposes of Policy 9.06 Residential Waivers

ASSOCIATION	ADJACENT ASSOCIATIONS	DISTRICT
Abbotsford	Abbotsford Female, Aldergrove, Chilliwack, Langley Girls, Meadow Ridge Female, Mission, Ridge Meadows	Lower Mainland
Abbotsford Female*	Abbotsford, Aldergrove, Chilliwack, Langley Girls, Meadow Ridge Female, Mission, Ridge Meadows	Lower Mainland
Alberni Valley	Oceanside	Vancouver Island
Aldergrove	Abbotsford, Abbotsford Female, Langley, Meadow Ridge Female, Ridge Meadows	Lower Mainland
Arbutus Club	North Shore Female, North Vancouver, Richmond Girls, Richmond Jets, Vancouver, West Vancouver	Lower Mainland Winter Club
Boundary	Grand Forks, Kelowna, Penticton, South Okanagan	West Kootenay
Burnaby	Coquitlam, New Westminster, North Shore Female, North Vancouver, Port Moody, Richmond Girls, Richmond Jets, Tri Cities Female, Vancouver	Lower Mainland
Burnaby Winter Club	Coquitlam, New Westminster, North Shore Female, North Vancouver, Port Moody, Richmond Girls, Richmond Jets, Tri Cities Female, Vancouver	Lower Mainland Winter Club
Burns Lake	Fraser Lake, Houston	North West
Campbell River	Comox Valley, Gold River, Tri-Port	Vancouver Island
Canal Flats	Kimberley, Windermere Valley	East Kootenay
Castlegar	Greater Trail, Grand Forks, Nakusp, Nelson	West Kootenay
Chase	Clearwater, Kamloops, Greater Vernon, Salmon Arm Valemount	Okanagan Mainline
Chetwynd	Dawson Creek, Hudson Hope, Mackenzie, Tumbler Ridge,	North East/Yukon
Chilliwack	Abbotsford, Abbotsford Female, Hope and District, Mission	Lower Mainland
Clearview	Dawson Creek, Fort St John, Taylor	North East/Yukon
Clearwater	Chase, Hundred Mile House, Kamloops, Quesnel, Salmon Arm, Valemount, Williams Lake,	Okanagan Mainline
Cloverdale	Langley Girls, Langley, Meadow Ridge Female, Ridge Meadows, Semiahmoo, Surrey	Lower Mainland
Comox Valley	Campbell River, Oceanside, Powell River	Vancouver Island
Coquitlam	Burnaby, Meadow Ridge Female, New Westminster, Port Coquitlam, Port Moody, Ridge Meadows, Surrey Female, Surrey	Lower Mainland
Cowichan Valley	Kerry Park, Lake Cowichan, Nanaimo	Vancouver Island
Cranbrook	Creston Valley, Fernie, Kimberley	East Kootenay
Creston Valley	Cranbrook	East Kootenay

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ASSOCIATION	ADJACENT ASSOCIATIONS	DISTRICT
Dawson City	Yukon	North East/Yukon
Dawson Creek	Chetwynd, Clearview, Taylor, Tumbler Ridge	North East/Yukon
Elk Valley	Fernie	East Kootenay
Faro	Watson Lake, Whitehorse	North East Yukon
Fernie	Cranbrook, Elk Valley	East Kootenay
Fort Nelson	Fort St John	North East/Yukon
Fort St. James	Fraser Lake, Vanderhoof,	North West
Fort St. John	Clearview, Fort Nelson, Hudson Hope, Taylor,	North East/Yukon
Fraser Lake	Burns Lake, Fort St James, Vanderhoof	North West
Gold River	Campbell River, Tri-Port	Vancouver Island
Golden	Revelstoke, Windermere Valley	East Kootenay
Grand Forks	Boundary, Castlegar, Greater Trail, Nakusp, Penticton, South Okanagan	West Kootenay
Greater Vernon	Chase, Kamloops, Lumby, Merritt, North Okanagan, Salmon Arm, West Kelowna, Winfield and District	Okanagan Mainline
Greater Trail	Castlegar, Grand Forks, Nelson	West Kootenay
Haines Junction	Yukon	North East/Yukon
Hazelton	Smithers, Stewart, Terrace	North West
Hollyburn Country Club	North Vancouver, Squamish, Vancouver Thunderbirds	Lower Mainland Winter Club
Hope and District	Chilliwack, Lillooet, Merritt, Mission, Princeton, Thompson-Cariboo	Lower Mainland
Houston	Burns Lake, Smithers, Stewart	North West
Hudson's Hope	Chetwynd, Fort St John	North East/Yukon
Hundred Mile House	Clearwater, Kamloops, Lillooet, Thompson Cariboo, Williams Lake	North Central
Juan de Fuca	Kerry Park, Sooke, Victoria	Vancouver Island
Kamloops	Clearwater, Chase, Greater Vernon, Hundred Mile House, Logan Lake, Merritt, Salmon Arm, Thompson Cariboo	Okanagan Mainline
Kaslo	Nakusp, Nelson	West Kootenay
Kelowna	Boundary, Penticton, West Kelowna, Winfield and District, Nakusp	Okanagan Mainline
Kerry Park	Cowichan Valley, Juan de Fuca	Vancouver Island
Killarney Girls*	Burnaby, North Shore Female, North Vancouver, Richmond Girls, Richmond Jets, West Vancouver	Lower Mainland
Kimberley	Canal Flats, Cranbrook	East Kootenay
Kitimat	Prince Rupert, Smithers, Terrace	North West
Lake Cowichan	Cowichan Valley	Vancouver Island

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ASSOCIATION	ADJACENT ASSOCIATIONS	DISTRICT
Langley	Aldergrove, Cloverdale, Meadow Ridge Female, Ridge Meadows, Semiahmoo, Surrey Female	Lower Mainland
Langley Girls*	Abbotsford, Abbotsford Female, Cloverdale, Meadow Ridge Female, Ridge Meadows, Semiahmoo, Surrey Female	Lower Mainland
Lillooet	Hope and District, Hundred Mile House, Merritt, Thompson Cariboo, Whistler,	Okanagan Mainline
Logan Lake	Merritt, Kamloops, Thompson Cariboo	Okanagan Mainline
Lumby	Greater Vernon, Nakusp, North Okanagan, Revelstoke, Sicamous, Winfield and District,	Okanagan Mainline
Mackenzie	Chetwynd, Prince George	North Central
McBride	Prince George, Valemount	North Central
Meadow Ridge Female*	Abbotsford, Abbotsford Female, Aldergrove, Cloverdale, Coquitlam, Langley Girls, Langley, Mission, Port Coquitlam, Surrey Female, Tri Cities Female	Lower Mainland
Merritt	Greater Vernon, Hope and District, Kamloops, Lillooet, Logan Lake, Princeton, Thompson Cariboo, Summerland, West Kelowna,	Okanagan Mainline
Mission	Abbotsford, Abbotsford Female, Chilliwack, Hope and District, Meadow Ridge Female, Ridge Meadows	Lower Mainland
Nakusp	Castlegar, Grand Forks, Kaslo, Kelowna, Lumby, Nelson, Revelstoke, Winfield and District,	West Kootenay
Nanaimo	Cowichan Valley, Oceanside	Vancouver Island
Nelson	Castlegar, Greater Trail, Kaslo, Nakusp	West Kootenay
New Westminster	Burnaby, Coquitlam, North Delta, Richmond Girls, Richmond Jets, Surrey Female, Surrey, Tri Cities Female	Lower Mainland
North Delta	New Westminster, Richmond Girls, Richmond Jets, South Delta, Surrey Female, Surrey	Lower Mainland
North Okanagan	Greater Vernon, Lumby, Salmon Arm, Sicamous, Revelstoke	Okanagan Mainline
North Shore Female*	Burnaby, Killarney Girls, Port Moody, Squamish, Tri Cities Female, Vancouver, Vancouver Thunderbirds	Lower Mainland
North Shore Winter Club	Burnaby, Killarney Girls, Port Moody, Tri Cities Female, Vancouver, Vancouver Thunderbirds, West Vancouver	Lower Mainland Winter Club
North Vancouver	Burnaby, Killarney Girls, Port Moody, Tri Cities Female, Vancouver, Vancouver Thunderbirds, West Vancouver	Lower Mainland
Oceanside	Alberni Valley, Comox Valley, Nanaimo	Vancouver Island
Peninsula	Victoria Racquet Club	Vancouver Island
Penticton	Boundary, Grand Forks, Kelowna, Princeton, South Okanagan, Summerland, West Kelowna	Okanagan Mainline
Port Coquitlam	Coquitlam, Meadow Ridge Female, Ridge Meadows, Surrey Female, Surrey	Lower Mainland
Port Moody	Burnaby, Coquitlam, North Shore Female, North Vancouver	Lower Mainland
Powell River	Comox Valley, Sunshine Coast	Vancouver Island

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ASSOCIATION	ADJACENT ASSOCIATIONS	DISTRICT
Prince George	Mackenzie, McBride, Quesnel, Vanderhoof	North Central
Prince Rupert	Kitimat, Terrace	North West
Princeton	Hope and District, Merritt, Penticton, South Okanagan, Summerland, West Kelowna,	Okanagan Mainline
Quesnel	Clearwater, Prince George, Williams Lake	North Central
Revelstoke	Golden, Lumby, Nakusp, North Okanagan, Salmon Arm, Sicamous	Okanagan Mainline
Richmond Jets	Burnaby, Killarney Girls, New Westminster, North Delta, South Delta, Vancouver, Vancouver Thunderbirds	Lower Mainland
Richmond Girls*	Burnaby, Killarney Girls, New Westminster, North Delta, South Delta, Vancouver, Vancouver Thunderbirds	Lower Mainland
Ridge Meadows	Abbotsford, Abbotsford Female, Aldergrove, Cloverdale, Coquitlam, Langley Girls, Langley, Mission, Port Coquitlam, Surrey Female, Tri Cities Female	Lower Mainland
Salmon Arm	Chase, Clearwater, Greater Vernon, Kamloops, North Okanagan, Sicamous, Valemount, Revelstoke	Okanagan Mainline
Semiahmoo	Cloverdale, Langley Girls, Langley, Surrey	Lower Mainland
Sicamous	Lumby, North Okanagan, Revelstoke, Salmon Arm	Okanagan Mainline
Smithers	Hazelton, Houston, Kitimat	North West
Sooke	Juan de Fuca	Vancouver Island
South Delta	North Delta, Richmond Girls, Richmond Jets, Surrey Female	Lower Mainland
South Okanagan	Boundary, Grand Forks, Penticton, Princeton	Okanagan Mainline
Squamish	North Shore Female, West Vancouver, Whistler	Lower Mainland
Stewart	Houston, Hazelton, Terrace	North West
Stikine	Yukon	North West
Summerland	Merritt, Penticton, Princeton, West Kelowna	Okanagan Mainline
Sunshine Coast	Powell River	Lower Mainland
Surrey Female*	Coquitlam, Langley Girls, Langley, Meadow Ridge Female, New Westminster, North Delta, Port Coquitlam, Ridge Meadows, South Delta, Tri Cities Female	Lower Mainland
Surrey	Cloverdale, Coquitlam, New Westminster, North Delta, Port Coquitlam, Semiahmoo, Tri Cities Female	Lower Mainland
Taylor	Clearview, Dawson Creek, Fort St John	North East/Yukon
Terrace	Hazelton, Kitimat, Prince Rupert, Stewart	North West
Teslin	Yukon	North East/Yukon
Thompson Cariboo	Merritt, Logan Lake, Lillooet, Kamloops, Hope and District, Hundred Mile House	Okanagan Mainline
Tri Cities Female*	Burnaby, Meadow Ridge Female, New Westminster, North Shore Female, North Vancouver, Ridge Meadows, Surrey Female, Surrey	Lower Mainland
Tri-Port	Campbell River, Gold River	Vancouver Island

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ASSOCIATION	ADJACENT ASSOCIATIONS	DISTRICT
Tumbler Ridge	Chetwynd, Dawson Creek	North East/Yukon
Valemount	Clearwater, Chase, McBride, Salmon Arm	North Central
Vancouver	Burnaby, North Shore Female, North Vancouver, Richmond Girls, Richmond Jets, Vancouver Thunderbirds	Lower Mainland
Vancouver Thunderbirds	North Shore Female, North Vancouver, Richmond Girls, Richmond Jets, Vancouver, West Vancouver	Lower Mainland
Vanderhoof	Fort St James, Fraser Lake, Prince George	North West
Victoria	Juan de Fuca, Victoria Racquet Club	Vancouver Island
Victoria Racquet Club	Peninsula, Victoria,	Vancouver Island
Watson Lake	Yukon	North East/Yukon
West Kelowna	Greater Vernon, Kelowna, Merritt, Penticton, Princeton, Summerland	Okanagan Mainline
West Vancouver	Killarney Girls, North Vancouver, Squamish, Vancouver Thunderbirds	Lower Mainland
Whistler	Lillooet, Squamish	Lower Mainland
Whitehorse	Yukon	North East/Yukon
Williams Lake	Clearwater, Hundred Mile House, Quesnel	North Central
Windermere Valley	Canal Flats, Golden	East Kootenay
Winfield and District	Greater Vernon, Kelowna, Lumby, Nakusp	Okanagan Mainline

NOTE: The adjacent Associations for the Winter Clubs would only apply to those players who reside within the Winter Clubs defined residential area.

C.10.03 (Prev. 9.07)

REGISTRATION OF PLAYERS: NON-CANADIAN CITIZENS

The following procedures apply for the registration of players who are not Canadian citizens.

The registration of minor hockey players in BC Hockey is pursuant to Hockey Canada's Residential Regulations. When applying these regulations to players who have moved into British Columbia from outside Canada, BC Hockey must determine the residence of the parent(s) of the player in question. In doing so, it must be determined that the parent(s) are more than temporary residents of BC if the player is to be deemed eligible to participate on a carded team.

- a) The player must reside with his/her parent.
- b) The parent(s) of the player must possess a minimum of one of the following:
 - i. Permanent Resident Status
 - parent must provide written proof
 - ii. Documentation that Permanent Resident Status has been applied for.

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- parent must provide a Permanent Resident Immigration file number
- parent must indicate the consulate at which the application was filed
- iii. Temporary Work Permit
- iv. Refugee status

This policy endeavours to analyze the commitment to Canada by the parent(s) of the player. The criteria are consistent with the hierarchy utilized by Immigration Canada in such situations and are intended to facilitate the administration of these applications.

C.10.04 *(Prev. 9.08)*

TRANSFERRING OF GOALTENDERS FROM ANOTHER ASSOCIATION FOR REGISTRATION ON CARDED TEAMS

Where an association, for whatever reason, does not have a goaltender or a second goaltender; then that association can apply to their BC Hockey Minor Operations Task Group member to register another goaltender or goaltenders from the next nearest association in their District. The BC Hockey Minor Operations Task Group member will then canvas to obtain a goaltender or goaltenders. Once this is done the following approvals must be obtained:

- a) Written request from the Association asking permission to pick up a goaltender or goaltenders and the reason why.
- b) Letter from the association the named goaltender(s) are coming from giving permission for this move.
- c) Letter from parents of the named goaltender(s) giving their permission for this move.
- d) Letter of support / non-support from the District President.
- e) Letter of support / non-support from their BC Hockey Minor Operations Task Group member.
- f) The above shall be sent to the BC Hockey Office and addressed by the BC Hockey Minor Operations Task Group member, the District President and the Minor Operations Coordinator.

*The intent of this policy is not to penalize teams who wish to card but are unable to because of no goaltender. It should also be understood that the goaltender being picked up not be necessarily the best available goaltender in their District and does not allow an association to ignore an eligible goaltender from their own association because of questionable assumptions.

C.10.05 *(Prev. 9.09)*

WAITLIST POLICY

- a) Minor Hockey Associations must register all participants who have been placed on a waitlist via the HCR.
- b) Registration openings are to be made available to waitlisted players on a chronological criterion (i.e. when an open spot becomes available, it shall be offered to the waitlisted player who registered earliest).

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- c) Minor Hockey Associations who have players currently registered on a waitlist may not accept a player by way of residential waiver.

C.10.06

(Prev. 9.10)

OVER AGE PLAYERS IN HOUSE LEAGUE / RECREATIONAL PROGRAMS

Hockey Canada Carded Teams

Only those players eligible by age to participate on a Hockey Canada Carded Team as per Hockey Canada Regulations may play for that team. OVER AGE PLAYERS ARE NOT ELIGIBLE TO PARTICIPATE IN ANY LEAGUE, EXHIBITION, PLAYOFF OR TOURNAMENT GAME.

Recreational Teams

BC Hockey understands and appreciates the responsibility Local Associations have in providing opportunities for all players to enjoy the game. Nevertheless, our potential risk certainly increases under these circumstances and therefore BC Hockey recommends the following measures be taken to ensure that we can be seen as exercising good judgment.

Some considerations that could be taken into account prior to a Local Association approving an over age player to play at the lower level are:

- a) Very small/frail
- b) Health reasons (doctor's certificate may be required)
- c) No skills appropriate for this level of hockey
- d) No team at proper age category
- e) Female player in integrated league

NOTE: At the U18 and U21 levels, the over aged player is limited to a maximum of one (1) year older than the upper age limit of the lower division. This process is to be monitored by the District Leagues.

When a player has been allowed to participate at the younger age level, a note should be attached to their registration form indicating both the placement and the reason.

The procedures used for assigning over age players within an Association must be written and communicated to the players/parents involved.

Associations must apply due diligence in allowing over age players to participate. All approved overage players should be monitored throughout the season for game impact and penalty minutes. An overage player having a major impact to games or accumulating numerous penalties may be removed from the team or reassigned to a team in his/her age appropriate classification.

BC Hockey Registration and Competition Policies

The participation of over age players must be brought to the attention of the Officials and opposing team management prior to each game and the Coach should indicate "OA" on the game sheet after the name of each over age player.

C.10.07 *(Prev. 9.11)*

(NEW) ACTIVE PLAYER REGISTRATION

Teams may not register on a Hockey Canada Registry roster, at any one (1) time, more than:

- a) 25 Players in the case of Junior Male Teams.
- b) 25 Players in the case of U21 Male Teams
- c) 20 Players in the case of the Male and Female U18 AAA.
- d) 20 Players in the case of Male Minor Hockey Teams and Female Minor Hockey Teams

C.10.08 *(Prev. 9.12)*

OVERSIZE TEAM

Minor Hockey Associations may register Recreational Minor Hockey Teams as follows without further application to BC Hockey:

- U11, U13 and U15 divisions: a maximum of 23 players
- U18 division: a maximum of 25 players

NOTE: Recreational Teams that roster in excess of 20 players shall not roster over age participants. Recreational Teams that have a roster in excess of 20 players shall have maximum of 20 players (18 skaters & two (2) goaltenders) on a game sheet per game according to Hockey Canada Rules. Any team wishing to roster more than the above maximum allowed number of players can apply to BC Hockey to increase their roster but must comply with the per game limits noted above.

C.10.09 *(Prev. 9.13)*

MINOR HOCKEY MOVES AFTER JANUARY 10

A player of minor hockey age who changes residence after January 10 may transfer to a new association for the balance of the season. A player so registering shall be eligible for league, tournament or exhibition play but shall not be eligible to participate in league or District playoffs which lead to BC Hockey Championships.

C.10.10 *(Prev. 9.16)*

MINOR HOCKEY AFFILIATION

Minor Hockey players may be affiliated according to Hockey Canada Regulation F.

BC Hockey Registration and Competition Policies

A player of a lower Division or Category may affiliate to one (1) team of higher division or category at any given time to a maximum of ten games per season. All affiliate players must be designated by 'AP' on the game sheet.

Players rostered to carded teams may not affiliate to recreational teams.

Exhibition and/or tournament games, which are not part of the regular league or play-off games, are not included in the 10-game affiliation limit.

The appearance of an affiliate player on a game sheet will be considered participation in the game, except in the case of an alternate goaltender. In the case of an alternate goaltender, only actual participation shall be considered as taking part in the game. Participation must be noted on the game sheet



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BC Hockey Championships Policies

D.01

(Prev. 8.01)

HOST SITE SELECTION GUIDELINES FOR MINOR HOCKEY CHAMPIONSHIPS

Refer to the BC Hockey Handbook to determine the division / category which your District will be hosting.

Communicate with only those Associations that card the division / category of hockey that the District has been designated to host.

Select the host site based on application and input from the District Association.

A consideration for host site selection will be the number of qualified officials available. If a sufficient number is not available, the host site must be willing to finance bringing in officials.

The Minor Hockey Championships Coordinator is to be advised by the District President prior to May 31 of the current season as to the site selected for announcement at the BC Hockey Annual General Meeting.

In the event that a District cannot host the division / category designated, the Minor Hockey Championships Coordinator must be advised prior to March 15 of the current season.

An alternate site will be selected based on the following criteria:

- i. There will be no trading of sites arranged by Districts
- ii. A District not hosting will be given first priority
- iii. A District hosting one (1) division / category will be given second priority
- iv. The alternate site will be recommended by the Minor Committee and approved by the BC Hockey Board of Directors at the Annual General Meeting.

D.02

(Prev. 8.02)

HOST ROTATIONS

D.02.01

Host District for minor hockey championships shall be as follows:

MINOR HOCKEY CHAMPIONSHIPS HOST DISTRICT				
2025-2026	Tier 1	Tier 2	Tier 3	Tier 4
U18	North East/Yukon	Okanagan	West Kootenay	Vancouver Island
U15	Lower Mainland	East Kootenay	North West	North Central
U13	East Kootenay	Lower Mainland	Vancouver Island	North East/Yukon
2026-2027	Tier 1	Tier 2	Tier 3	Tier 4
U18	West Kootenay	Vancouver Island	Lower Mainland	East Kootenay
U15	East Kootenay	North Central	North East/Yukon	West Kootenay
U13	North East/Yukon	Okanagan	North West	Lower Mainland

BC Hockey Championships Policies

MINOR HOCKEY CHAMPIONSHIPS HOST DISTRICT				
2027-2028	Tier 1	Tier 2	Tier 3	Tier 4
U18	Okanagan	West Kootenay	North Central	North East/Yukon
U15	Vancouver Island	Lower Mainland	Lower Mainland	East Kootenay
U13	North Central	North East/Yukon	Okanagan	North West
2028-2029	Tier 1	Tier 2	Tier 3	Tier 4
U18	East Kootenay	Okanagan	Vancouver Island	North West
U15	North East/Yukon	West Kootenay	North West	Lower Mainland
U13	Lower Mainland	Vancouver Island	North Central	West Kootenay
2029-2030	Tier 1	Tier 2	Tier 3	Tier 4
U18	Lower Mainland	North East/Yukon	East Kootenay	North Central
U15	North Central	Lower Mainland	Okanagan	North West
U13	Vancouver Island	Okanagan	West Kootenay	East Kootenay
2030-2031	Tier 1	Tier 2	Tier 3	Tier 4
U18	North Central	North Central	North East/Yukon	Okanagan
U15	West Kootenay	Okanagan	Vancouver Island	North East/Yukon
U13	Lower Mainland	East Kootenay	North West	Vancouver Island
2031-2032	Tier 1	Tier 2	Tier 3	Tier 4
U18	Vancouver Island	East Kootenay	West Kootenay	Lower Mainland
U15	Okanagan	North East/Yukon	North Central	North West
U13	West Kootenay	North Central	East Kootenay	Okanagan
2032-2033	Tier 1	Tier 2	Tier 3	Tier 4
U18	Okanagan	Lower Mainland	North West	West Kootenay
U15	Vancouver Island	Vancouver Island	East Kootenay	Okanagan
U13	Lower Mainland	West Kootenay	North East/Yukon	North Central

[NOTE]: Following the 2032-2033 season this schedule will repeat.

D.02.02

U21 championship host Districts shall be as follows:

U21 HOCKEY CHAMPIONSHIPS HOST DISTRICT	
Year	District
2024-2025	East Kootenay
2025-2026	West Kootenay
2026-2027	North West
2027-2028	Lower Mainland
2028-2029	North East/Yukon

BC Hockey Championships Policies

2029-2030	Okanagan
2030-2031	Vancouver Island
2031-2032	North Central

[NOTE]: Following the 2031-2032 season this schedule will repeat.

D.02.03

Female minor championship host Districts shall be as follows:

FEMALE MINOR CHAMPIONSHIP HOST DISTRICT			
	U18	U15	U13
2024-2025	Vancouver Island	North West	North Central
2025-2026	North Central	Lower Mainland	North East/Yukon
2026-2027	North East/Yukon	East Kootenay	West Kootenay
2027-2028	West Kootenay	Okanagan	North West
2028-2029	North West	Vancouver Island	Lower Mainland
2029-2030	Lower Mainland	North Central	Okanagan
2030-2031	East Kootenay	North East/Yukon	East Kootenay
2031-2032	Okanagan	West Kootenay	Vancouver Island

[NOTE]: Following the 2031-2032 season this schedule will repeat.

D.02.04

Every team shall be responsible for the representations made to BC Hockey regarding the age of Junior, U21, U18, U15 and U13 players:

- a) in the event of a team being successfully protested for playing a player over age in any playoff games, the:
 - i. team shall be dropped from the year's competition; and,
 - ii. playoff games of the round protested only shall be disregarded.
- b) in the event of a team being successfully protested for playing a player over age in games preceding the playoffs:
 - i. the player shall be dropped; and;
 - ii. at the discretion of the Board, the team itself may be allowed to continue in competition, all games won while playing the over age player shall be awarded to the team or teams which have competed against it. In the case a team is not allowed to continue in competition, all games against it shall be cancelled.

D.03

(Prev. 8.03)

SCHEDULING

- a) All BC Hockey Championships, where possible, will be held during the school spring break.

NOTE: This policy does not apply to U21.

BC Hockey Championships Policies

- b) The U21 BC Hockey Championships will be held to coincide with the second weekend of the British Columbia school spring break.
- c) In all BC Hockey Championships, the District winner must be declared a minimum of 10 days prior to the date set for the championships.
- d) Junior B BC Hockey Championships are to be scheduled not earlier than the week of March the 15.
- e) The Chief Executive Officer will ensure that all proper arrangements have been made by the hosting Association and following this all BC Hockey Teams and Associations will be advised in writing as to full details, such as place, times, contact, telephone number, arena admission fees, etc.

D.04

(Prev. 8.04)

COMPETITION FORMAT AND RULES

Supervision of Championship

A BC Hockey Championships Task Group Member or a designated BC Hockey representative shall be in attendance at all BC Hockey Championship games.

Team Rosters

Teams in Branch competition must be in possession of approved Hockey Canada Registry rosters listing all players and team officials. Those players/team officials not listed on the approved roster may be declared ineligible to compete in the game(s).

Period Times

- a) All BC Hockey Championship playoff games (except in Female Senior AA and A) are required to have three (3) 20 minute stop time periods plus 10 minute breaks between each period.
- b) Overtime in the BC Hockey Championship tournament format shall be played in the games between the first and second place teams in the respective divisions and in the games, that will determine first and third overall. Overtime shall be in accordance with Hockey Canada Playing Rule 6.17.
- c) No overtime shall be played in a total-goal two (2) game series until 120 minutes of hockey has been played.
- d) Female Senior AA and A BC Hockey Championship tournament games in round robin competition shall be required to have two (2) 15 minute stop times periods, followed by a 15-minute break for an ice scrape or flood (at the discretion of the host committee), and a
- e) 20-minute stop time third period. Championship games shall be three (3) 20 minute stop time periods, with a minimum five (5) minute break or ice flood (at the discretion of the Female Coordinator) between the first and second periods, and a 15 minutes break with an ice flood between the second and third period.

BC Hockey Championships Policies

Determination of Standings

a) For the purpose of determining standing in all BC Hockey Championship play, two (2) points will be given for a win and one (1) for a tie.

b) Tie Breaking Procedure

If two teams are tied on equality of points in the standings, the following tie breaking criteria applies:

1. Head-to-head (mutual) games between the teams concerned.
2. Overall goal differential.
3. Higher number of goals scored for.
4. Game Winning Shot competition between the teams concerned.

If three or more teams have the same number of points in the group, then their ranking shall be determined by the higher number of points in a special standing composed just from the results of their head-to-head (mutual) games (the "Special Standing"). If two or more of those teams have the same number of points in this Special Standing then the following tie breaking criteria shall be applied, in order, until all remaining ties are broken (with no secondary return to the head-to-head results) and each team's ranking has been determined:

1. Goal differential in the Special Standing
2. Higher number of goals scored in the Special Standing
3. Goal differential from all games played in the group
4. Higher number of goals scored from all games played in the group
5. Game winning shot competition between the teams which are still equal

Procedure for Game Winning Shots (For determination of standing tie-break)

1. A coin toss will determine which team takes the first shot. The winner of the coin toss will choose whether their team will shoot first or second. The championship supervisor will determine who calls the coin toss
2. Shots will be taken at both ends of the ice surface.
 - i. Goaltenders will defend goals in opposite ends of the ice and remain in their crease while their team is shooting at the opposite end of the ice.
3. The winner of Game Winning Shots would be the team that scores the most after five (5) shot attempts per team
4. If after five (5) shots and teams are tied, it goes to one shot sudden victory situation.
5. No skater should repeat as a shooter until all eligible skaters have participated in the Game Winning Shots.
6. No player serving a suspension is eligible to participate in Game Winning Shots standings determination.
7. If a team declines to participate in the Game Winning Shots, they would be eliminated from the Determination of Standings process.

BC Hockey Championships Policies

BC Hockey Championship Game Protests

- a) The procedure for protesting any game played under the direct control of BC Hockey (i.e., not including regular and playoff games played under the jurisdiction of a League or local Association) shall be as follows:
 - i. Must include all evidence in support thereof.
 - ii. Must be in duplicate.
 - iii. Must be signed by the President and Secretary of the protesting team.
 - iv. If it is not feasible for the protesting team's President and/or Secretary to sign the protest then the two (2) most senior officials available of the club or team may sign it.
 - v. Must be presented to the BC Hockey representative in charge of the series within 12 hours of the conclusion of the game for which the protest is being made.
 - vi. In case of the absence of the BC Hockey representative in charge of the series, from the locale in which the protested game was played, then such protest shall be delivered to the person appointed to represent the said BC Hockey representative in charge of the series.
 - vii. Must be accompanied by a deposit of \$50.00, which sum shall be forfeited to the Society if the protest is disallowed.
 - viii. The person to whom the protest was delivered shall deliver a copy of the protest to the protested team without any undue delay. If this person is one other than the BC Hockey representative in charge of the series this person shall also immediately transmit, by the most expeditious manner, the full content of the protest to the BC Hockey representative in charge of the series.
 - ix. The BC Hockey representative in charge of the series shall speak to the club(s) or team officials involved and prepare a report pertaining to the protest.
- b) In the event the scheduling of games does not permit sufficient time to comply with the procedure set forth (i.e. where there is less than 48 hours between games), then the protesting team shall make a verbal protest immediately following the game to the person in charge of the game (other than the referee), accompanied by a deposit of \$50.00, which sum shall be forfeited if the protest is disallowed. This person shall immediately convene a meeting with the club or team officials involved and record all facts pertaining to the case. If the person in charge of the game is other than the BC Hockey representative in charge of the series then these facts shall immediately be reported to the said BC Hockey representative in charge of the series.
- c) In the case of any protests submitted in accordance with these policies the, BC Hockey representative in charge of the series shall have full power to rule on the protests. When the Chair of the Board is also the BC Hockey representative in charge of the series, then the Chair and a designated BC Hockey representative in charge of the series shall be authorized to act. The decision of these BC Hockey representatives in charge of the series shall be final and may not be appealed.
- d) Leagues and local Associations may adopt their own procedures for handling protests of games played under their jurisdiction.

BC Hockey Championships Policies

D.05

(Prev. 8.05)

FINANCIAL ARRANGEMENTS

General

- a) The Society in all BC Hockey Championships, shall take charge of all financial arrangements and all gate receipts become the property of the Society.
- b) In the event of a conflict between BC Hockey and/or arena management over the handling of gate receipts, the home team in any division of hockey shall make available to the Minor Hockey Championships Coordinator the equivalent amount of the gate receipts in cash or cheque, or both, as mutually agreed.
- c) Nothing contained in this policy shall be held to create or imply liability on the part of BC Hockey for any expenses, disbursements or obligations of any kind incurred in connection with the BC Hockey Championships. Should any unforeseen circumstances arise in the operation of the above policies governing the handling of the BC Hockey Championship gate receipts they shall be dealt with at the discretion of the Chief Executive Officer.

Minor

- a) The gate receipts for the U13, U15 and U18 BC Hockey Championships shall be handled by BC Hockey. BC Hockey's share of the gate receipts of such series shall be disbursed in the following order:
 - i. Referees' fees and allowances, if required, shall be paid in accordance with BC Hockey Policies.
 - ii. Expenses of the BC Hockey representative in charge of series for telephone and allowance as per BC Hockey Policies.
 - iii. The balance shall be returned to the host Association.
- b) The host Association shall provide sufficient funds to the BC Hockey representative in charge of the series or BC Hockey representative in charge of the BC Hockey Championship Tournament to be used to make up any deficit in the payment of fees, allowances and expenses as set out above should BC Hockey's share of the gate receipts be insufficient to cover same.
- c) The arena or home team is responsible for the cost of printing tickets, selling tickets, providing ushers and all other arena personnel. Minor officials in conjunction with the BC Hockey representative in charge of the series are the responsibility of the host Association.

Female Senior

- a) In Female hockey play downs the receipts and accounts shall be kept entirely separate for each series played. BC Hockey's share of the gate receipts shall not be less than 70%. BC Hockey's share of the gate receipts shall be disbursed in the following order:
 - i. Referees' fees and allowances, if required, shall be paid in accordance with BC Hockey Policies.

BC Hockey Championships Policies

- ii. Expenses of the BC Hockey representative in charge of the series for telephone and allowances as per BC Hockey Policies.
 - iii. An advertising allowance as set by the Chief Executive Officer annually shall be paid if substantiated by vouchers.
 - iv. The balance shall be returned to the host Association or team.
- b) The host committee or team shall provide sufficient funds to the BC Hockey representative in charge of series or BC Hockey representative in charge of the round robin to be used to make up any deficit in the payment of fees, allowances and expenses as set out in the above paragraph, should BC Hockey's share of the gate receipts be insufficient to cover same.

Male Junior

- a) In the BC Hockey Junior Championships, the receipts and accounts shall be kept entirely separate for each series played. BC Hockey's share of the gate receipts shall be disbursed in the following order:
- i. The applicable game assessment shall be placed in the Society's general account.
 - ii. Referees fees and allowances shall be paid in accordance with BC Hockey Policies.
 - iii. A maximum total of \$40.00 per game shall be allowed for minor officials (timekeeper, scorekeeper, penalty timekeeper and goal judges).
 - iv. Expenses of the BC Hockey representative in charge of the series for telephone and allowances as per BC Hockey Policies.
 - v. The traveling team's allowed expenses will be reduced by the amount they will be paid from the team assessment guarantee. Traveling team's allowances (providing always that gate receipts are sufficient to cover same) to be paid as follows:
 - a. Transportation for players actually participating in a game or series up to a maximum of 21 players, plus Officials to a maximum of four (4) on the basis of party rate on bus or equivalent in cash, if private cars are used.
 - b. \$700.00 per day while traveling.
 - c. \$1,250.00 per day while in hotels.

The basis of time is to be figured on public transportation time between centres, if public transportation is available on the route used. If no public transportation is available and chartered bus is used, travel time to be figured on chartered bus time between centres. The travel day is to consist of not more than 10 hours. Basis of payment for travel days to be as follows: five (5) hours or less will be paid at the rate of 1/2 day; and over five (5) hours will be paid at the full day rate.

- vi. A sum of \$50.00 per game shall be paid to the home team, to cover incidental expenses, provided that gate receipts are sufficient to cover same.
- vii. An advertising allowance as set by the Chief Executive Officer annually shall be paid if substantiated by vouchers.

BC Hockey Championships Policies

- viii. In Junior A the balance should be divided equally between the participating teams. In Junior B the balance shall be divided as follows – 60% to the home team; 10% to each of the three (3) participating teams; and 10% to the Junior B Reserve Fund.
- b) The home team in the BC Hockey Junior A Championships shall be required to post a guarantee of \$1,000.00 per game prior to the start of said series.
- c) Posted guarantees in the Junior A and Junior B series shall be paid to the BC Hockey representative in charge of the series, to be used to make up any deficit in the payment of fees, allowances and expenses, should BC Hockey's share of the gate receipts be insufficient to cover same. Any remaining balance of the guarantee, after fees, expenses and allowances have been paid, shall be refunded to the home team.

Senior Male

- a) In BC Hockey Major Senior Men's AAA Championships (Savage Cup), the host team shall be responsible for the following:
 - i. The applicable game assessment shall be paid to the BC Hockey representative in charge.
 - ii. Referees fees and allowances shall be paid in accordance with BC Hockey Bylaws.
 - iii. Expenses of BC Hockey representative in charge of the series or tournament for telephone and allowance as per BC Hockey Policy.
 - iv. Transportation shall be paid at a rate of \$2.25 per kilometer.
 - v. \$1,000.00 per day shall be paid to each visiting team while in hotels.
- b) Teams shall post a \$5,000.00 performance bond in order to participate in the Senior Male AAA Championships.
- c) The Savage Cup host team guarantee shall post a guarantee of \$6,000.00 in the form of a certified cheque with the BC Hockey representative in charge of the series or tournament. This guarantee is to be used to make up any deficit in payment of fees, allowances and expenses as set out in the preceding paragraph, should gate receipts be insufficient to cover same. Any remaining balance of the guarantee after fees, expenses and allowances have been paid shall be refunded to the host team.
- d) In all Major Senior Men's AAA and AA BC Hockey Championships the receipts and accounts shall be kept entirely separate for each series played. BC Hockey's share of gate receipts shall not be less than 70%. BC Hockey's share of the gate receipts shall be disbursed in accordance with the following:
 - i. The most economical air fare or if travelling by a car a rate per kilometer as established by BC Hockey and reviewed annually (not to exceed the non-taxable limit as defined by the CRA)
- e) In BC Hockey Male Senior AA Championships (Coy Cup), the host team shall be responsible for the following:
 - i. The applicable game assessment shall be paid to the BC Hockey representative in charge.
 - ii. Referees fees and allowances shall be paid in accordance with BC Hockey Bylaws.

BC Hockey Championships Policies

- iii. Expenses of BC Hockey representative in charge of the series or tournament for telephone and allowance as per BC Hockey Policy.
- iv. Transportation shall be paid at a rate of \$2.25 per kilometer.
- v. \$1,000.00 per day shall be paid to each visiting team while in hotels.
- f) The Coy Cup host team shall post a guarantee of \$6,000.00 in the form of a certified cheque with the BC Hockey representative in charge of the series or tournament. This guarantee is to be used to make up any deficit in the payment of fees, expenses and allowances as set out above, should gate receipts be insufficient to cover same. Any remaining balance of the guarantee, after fees, expenses and allowances have been paid, shall be refunded to the host team.

D.06
(Prev. 8.06)

OFFICIATING AT BC HOCKEY CHAMPIONSHIPS

- a) A three (3) or four (4) referee system will be used for all BC Hockey sanctioned games. In BC Hockey Minor Hockey Championships, the host should indicate within their bid if they intend to utilize a three (3) or four (4) referee system. Note: Rates for the 2-official system are listed in this section as a contingency, should injury or other circumstance arise that prevents an assigned official from participating..
- b) In BC Hockey Championship games, qualified officials who have regularly officiated at that category of hockey will be used wherever possible. For BC Hockey Championships, the Minor Championships Coordinator overseeing the playoff / championship shall approve the officials. This approval shall be from a list of officials provided and assigned by the BC Hockey Officiating Coach allocated to the series.
- c) In Female BC Hockey Championship games, qualified officials who have regularly officiated Female hockey will be used wherever possible.
- d) In BC Hockey Junior Championships, wherever possible HCOP Member High Performance certified officials will be used, from the list of recommendations for inter-branch competition. This list is to have input from the BC Hockey Referee in Chief and the Junior Coordinator.
- e) In Senior BC Hockey Championships, wherever possible HCOP Level III or Member High Performance officials will be used, from the list of recommendations for inter- branch competition. This list is to have input from the BC Hockey Referee in Chief and Senior Coordinator.

Officiating Rates Table

The following schedule of officiating rates are set out for Society (league) playoffs / championships:

Category	2-Official System		3-Official System		4-Official System	
	Official	Official	Referee	Linespeople	Referees	Linespeople
Jr. Championship					\$200 ea	\$160 ea
Jr. Tenured (season)			\$180	\$135 ea	\$160 ea	\$120 ea

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Jr. Development (season)			\$150	\$110 ea	\$130 ea	\$100 ea
Intercollegiate					\$160 ea	\$120 ea
Senior AA & AAA					\$160 ea	\$120 ea
Elite Minor: BC Elite Hockey League (BCEHL) & Canadian Sport School Hockey League (CSSHL)						
Category	2-Official System		3-Official System		4-Official System	
	Official #1	Official #2	Referee	Linespeople	Referees	Linespeople
U18AAA / HCAS	\$105	\$105	\$95	\$65 ea	\$85 ea	\$65 ea
U17AAA / HCAS	\$90	\$90	\$80	\$60 ea	\$80 ea	\$60 ea
U15AAA / HCAS	\$85	\$85	\$75	\$55 ea	\$75 ea	\$55 ea
Minor Hockey Championships*						
U21 (T1)	\$90	\$90	\$82	\$62 ea	\$82 ea	\$62 ea
U18 (T1-4)	\$84	\$84	\$76	\$60 ea	\$76 ea	\$60 ea
U15 (T1-4)	\$76	\$76	\$70	\$54 ea	\$70 ea	\$54 ea
U13 (T1-4)	\$74	\$74	\$68	\$52 ea	\$68 ea	\$52 ea

*Minor championship rates are based upon 2 hour & 15-minute game time (including intermissions).

NOTE: This chart includes premium and sub-premium rates for the 2-official and 4-official systems.

- In Society (league) playoffs / championships a qualified stand-by official may be assigned (at the host's discretion) to any final placement game(s) determining 1st through 4th place (e.g. Gold and Bronze medal games). If this occurs and such a stand-by official is assigned, they shall be provided at a fee of \$35.00 per game.
- In cases where the established district or host association's officiating rates are a premium to BC Hockey rates listed within this policy, then the district rates shall apply.
- Any deviation from the 2-hour and 15-minute standard ice time scheduled for minor championship games will result in a \$5.00 rate adjustment (up or down) for each variable increment of 15-minutes. Example: Should a U21 (3-official system) game be scheduled for 2-hours & 30-minutes, this will result in a Referee rate of \$87.00 and a Linesperson rate of \$67.00.
- All games played at an arena where paid parking is required, officials shall be reimbursed the applicable parking fees, in addition to the game rates.

Officiating Expenses

- On ice officials shall be entitled to the following expenses: The most economical air fare, or if travelling by car a rate per kilometer as established by BC Hockey (not to exceed the non-taxable limit as defined by the CRA), in addition to any other required per diem and accommodations.
- In any Society playoff / championship where the home team has not made arrangements to collect gate receipts, the home team must pay the prescribed on-ice official fees to the BC Hockey

BC Hockey Championships Policies

representative in charge of the playoff / championship who in turn will pay the officials prior to the game.

D.07 *(Prev. 8.07)*

CHAMPIONSHIP AWARDS AND RECOGNITION

D.07.01

Banners for all BC Hockey Championship teams and plaques for each member of such team shall be provided each year. BC Hockey Championship finalist team members in the U13, U15, U18, U21, Junior B and Female division shall be provided with either a gold, silver or bronze medal.

D.07.02

No souvenir, token or prize may be presented to any player in any BC Hockey Championship without the prior approval of the Chief Executive Officer or designate.

D.07.03

BC HOCKEY TROPHIES

Championship trophies are open for annual competition only to teams who are members or registered participants of BC Hockey and played for under rules and regulations of competition as hereinafter set forth.

- a) Savage Cup – Major Senior Men’s AAA Championship
- b) Coy Cup – Male Senior AA Championship
- c) Mowat Cup – Male Junior A Championship
- d) Cyclone Taylor Trophy – Male Junior B Championship
- e) Monarch Life Assurance Cup – Male U21 Championship*
- f) Cromie Memorial Cup – U18AAA Championship*
- g) Elmer Kreller Memorial Trophy – U18 Tier 2 Championship*
- h) Doug Grimston Memorial Trophy – U15 Tier 1 Championship*
- i) Stan Patience Memorial Trophy – U15 Tier 2 Championship*
- j) Mott Memorial Trophy – U13Tier 1 Championship*
- k) Herb House Memorial Trophy – U13 Tier 2 Championship*
- l) BC Female Senior AAA*
- m) Don Murray Memorial Trophy – Female Senior AA Championships*

*Denotes trophies that have been retired.

The engraving of the trophies after each championship has been decided shall be done under the supervision of the Chief Executive Officer, with input from the applicable District’s representative on Minor Committee at the expense of the Society.

The Chief Executive Officer of the Society shall be to all intents and purposes the legal holder of the cups in trust for the Association. Any Team winning a BC Hockey trophy must return the trophy and

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carrying case in good order to the BC Hockey Office within one (1) month of winning trophy. The winning team will be responsible for any loss or damage to the trophy and carrying case while they are in their possession. The BC Hockey representative in charge of the final series will be responsible to make certain that the above regulation is followed.