



BC Hockey Registrar U15 AAA Program Meeting

October 18, 2023



BC Hockey | www.bchockey.net





Lines of Communication





HCR Items

HCR Access:

- 2 accesses for WRITE access unless otherwise arranged
- read access is available
- please limit access as there is a lot of information in the system.

Transfers

- Please DO NOT USE Non Resident Player in transfers.
- Please remember to check your transfers for IBTs, if they are in good standing please comment so we can process faster
- Please do not email other Hockey Canada branches about statuses of transfers, please contact your District or our office and we will on your behalf

Profile Merge

- Profiles are being created from 3rd parties, RIS, registering for clinics or waiver links because parents are not searching for the actual profile.
- District Registrars and cardingminor@bchockey.net can merge these profiles.



HCR Items

Rostering

- Please ensure you are taking time and rostering properly and to the correct teams.
- If you roster someone incorrectly you have “burned the player card” if they need to be moved to a different team you will need District support to return the card. Minor Hockey Teams have 20 cards and you can only roster 19 players. So you have one extra card annually to use.
- Affiliates can't be released once they are assigned they can't be released by Hockey Canada Regulations
- contact your District for any specifics on rostering requirements.

HCR Help and Training located here: <https://spordle.atlassian.net/wiki/spaces/HDNE/pages/2435908796/HCR+-+Documentation+EN>

Branch Admin
BC HOCKEY
Change Organization

2023-2024 / Dashboard

Change Organization

Branch Admin BC HOCKEY Select Role	Branch Super User DISTRICTS Select Role	District/Region Read MINOR - VANCOUVER ISLAND Select Role
District/Region Read EAST KOOTENAY Select Role	District/Region Registrar WEST KOOTENAY Select Role	District/Region Read MINOR - LOWER MAINLAND Select Role

Help Center

New navigation
Click here to read documentation

Resources

- News
- Training

Support request



Policy and Regulations

BC Hockey Policy

<https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/BC%20Hockey%20Policy%20Manual%202022%20Final%2008-31-22.pdf>

BC Hockey Regulation

<https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/BC%20Hockey%202022-2023%20Handbook%202022-09-06%20Final.pdf>



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Over Age and Underage Requests

- MHA Registrars need to receive District Approval for overage and underage request
- These can then be added by the District Registrar or BC Hockey at cardingminor@bchockey.net Please forward the approval from the district, as we will ask for it.



Residential Waivers

- Review BC Hockey Policy 9.06
- Residential Waivers are not approved until BC Hockey Approves – this can be RW-Rec, RW-Carded, RW- Waitlist, RW Other.
- Please do not assume that these will get approved, and do not tell parents/players/coaches they are approved until you hear from BC Hockey.
- Upload all documentation to the HCR when you initiate the review.



Forms

Recreational Tournament Teams: <https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/Recreational-Tournament-Team-Request%20.pdf>

Recreational Relief: <https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/BC%20Hockey%20Application%20for%20Recreational%20Player%20Replacement%202022-2023.pdf>

Exhibition Team – <https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/Exhibition%20Team%20Request%20.pdf>

Out of Province Travel- <https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/outofprovinceandusatournament.pdf>



Forms

- Submit completed and current form (on BCH website) to the District Task Group Member according to the timelines on the form.
- If there is anything in the request that doesn't fit the policy, include rationale for the request & support from the MHA President (or designate). Incomplete requests will be returned & could result in delays for approval. There's no guarantee late submissions, can be dealt with.

Minor Hockey Operations Task Group Member: <https://www.bchockey.net/players/minor-operations-task-group>



Special Events Sanctions

- Please submit in advance of your event
- If you select **dryland training** please give detailed information. If you just say dryland we will ask you for more information.

<https://www.bchockey.net/applications/special-event-sanction>



Certifications

- Clinics are live now. More clinics are coming!!
- All online clinics can be taken at any time.
- Coaching Requirements: <https://www.bchockey.net/coaches/be-a-coach>
- CATT certificates are added manually by our office, right now we are getting 150-250 a day. We automatically get the certificates sent to our office from the system, if you want to send them in please send to catt@bchockey.net



On Ice Helpers

<https://cdn-ca.agtly.io/bc-hockey/image-gallery/coach-page/On-Ice-Helpers.pdf>

On-Ice Helper - Required Certifications and Equipment			
Age of Helper	Registration	Equipment	Certification
14 years and below	<ul style="list-style-type: none"> Must be a registered member of BC Hockey or Hockey Canada If not registered they must be added as a "volunteer" on the roster 	<ul style="list-style-type: none"> Full equipment Bantam aged goalies may wear full player equipment instead of goalie equipment on the ice. 	<ul style="list-style-type: none"> N/A
15 years old	<ul style="list-style-type: none"> Must be registered member of BC Hockey or Hockey Canada If not registered they must be added as a "volunteer" on the roster 	<ul style="list-style-type: none"> CSA certified helmet, chin strap fastened, full face mask, certified neck guard, gloves Full tracksuit or pants and sweater are recommended to be worn on the ice 	<ul style="list-style-type: none"> N/A
16 years old	<ul style="list-style-type: none"> Must be registered member of BC Hockey or Hockey Canada If not registered they must be added as a "volunteer" on the roster 	<ul style="list-style-type: none"> CSA certified helmet, chin strap fastened, full face mask, certified neck guard, gloves Full tracksuit or pants and sweater are recommended to be worn on the ice 	<ul style="list-style-type: none"> Respect in Sport
17 years old	<ul style="list-style-type: none"> Must be registered member of BC Hockey or Hockey Canada If not registered they must be added as a "volunteer" on the roster 	<ul style="list-style-type: none"> CSA certified helmet, chin strap fastened, full face mask, certified neck guard, gloves Full tracksuit or pants and sweater are recommended to be worn on the ice 	<ul style="list-style-type: none"> Respect in Sport All volunteers that are 17 years old turning 18 years old in the calendar year require a Criminal Record Check and Vulnerable Person Check
Adult (18 and older)	<ul style="list-style-type: none"> Must be registered member of BC Hockey or Hockey Canada If not registered they must be added as a "volunteer" on the roster 	<ul style="list-style-type: none"> CSA certified helmet, chin strap fastened, gloves Full tracksuit or pants and sweater are recommended to be worn on the ice 	<ul style="list-style-type: none"> Respect in Sport Criminal Record Check and Vulnerable Person Check
Non-members (offering coaching or on ice help for a fee)	<ul style="list-style-type: none"> Must become an Associate Member Not to be rostered with a Minor Hockey Association 	<ul style="list-style-type: none"> Must follow above outlines for ages for required equipment on ice 	<ul style="list-style-type: none"> Requirements on Associate Member application



Tournaments

- International Tournaments: If you are hosting any USA or countries outside Canada this form needs to be submitted to BC Hockey office at tournaments@bchockey.net
- Please include proof of sanctioning for the international team. The teams should be able to supply this to you.
- Post tournament forms are required, and will be sent to you the Monday/Tuesday after your tournament is done.



Team Roster Review

Things to note:

Approved – entire roster is marked approved, all players and bench staff are marked approved.

Rejected – Action for the MHA on their roster, either look on team comments or participant card's comments

Draft– Action for BCH, or roster has not been reviewed yet.



Team Roster Review

Now until December 1

Rosters will be checked for the initial sweep:

• **Rec Teams** – we only check bench staff at BC Hockey, we don't check rec players. The following Districts will do their own checks on recreational players (**OMAHA, Kootenays, NCD, Lower Mainland**).

- These districts will just have their rosters marked approved. (**Vancouver Island, NWD, Yukon, NED**)
 - if all bench staff are approved, the roster will be marked roster **approved**
 - If bench staff are marked ineligible, the roster will be marked **rejected**.

• **Rep Teams**

- If all bench staff and players are approved and they meet the requirements for Championships (12 skaters, 1 goalie, 1 Head Coach, 1 Manager, and 1 Safety) they will be marked **approved**.
- If there is a team missing a requirement or a coach or a player is marked ineligible mark the team will be marked **rejected**.
- If the team has not been reviewed or has been updated by the MHA and there is action for BC Hockey it will show as **draft or pending approval**.



Questions

HCR questions - hcr@bchockey.net

Minor Carding - cardingminor@bchockey.net

Junior Carding - cardingjunior@bchockey.net

Transfers (IIHF, IBTs, IATs) - cardingtransfers@bchockey.net

Coaching and Officiating Clinics - clinics@bchockey.net

General inquiries - info@bchockey.net



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